



**MINUTES OF THE ANNUAL MEETING OF  
NANTWICH TOWN COUNCIL AND MAYOR MAKING CEREMONY  
HELD ON 12<sup>TH</sup> MAY 2022**

**Present** – Councillor Peter Groves (Mayor) and Councillors Stuart Bostock, David Greaves, Pam Kirkham, Andrew Martin, David Marren, Arthur Moran, Philip Staley, John Statham, Carole Thomas, Stephanie Wedgwood, the Town Clerk, and Deputy Town Clerk.

Also present forty-six members of the public.

**1. ELECTION OF MAYOR**

It was proposed by Councillor Moran and seconded by Councillor Statham and **UNANIMOUSLY RESOLVED** that Councillor Peter Groves be elected as Mayor of Nantwich Town Council, to hold office until the next annual meeting of the Council. The new Mayor was invested with the chain of office.

**2. DECLARATION OF ACCEPTANCE OF OFFICE**

The Mayor made a formal declaration of acceptance of office before the Town Clerk and the assembled Council.

Councillor Groves responded to his election by thanking his proposer, Councillor Moran and seconder, Councillor Statham for their kind words. He stated that he was proud and honoured to be chosen and elected as Mayor and is very much looking forward to supporting the community throughout the year.

The new Mayor introduced Carol Groves who will be his Consort. Mrs Groves was invested with the Consort's Medallion of Office.

**3. APOLOGIES FOR ABSENCE**

Councillor Penny Butterill and Philip Staley sent their apologies for absence.

**4. DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

Councillor David Marren expressed a non-pecuniary interest in item 14 – planning control as he is a member of the Cheshire East Southern Planning Committee and would not be contributing on this item.

**5. CONFIRMATION OF MINUTES**

5.1 **Resolved:** That the Minutes of the Council Meeting held on 21<sup>st</sup> April 2022 be confirmed as a correct record, approved, and signed by the Mayor.

5.2 **Resolved:** That the Minutes of the Annual Town Meeting held on 21<sup>st</sup> April 2022 be confirmed

as a correct record, approved, and signed by the Mayor.

- 5.3 **Resolved:** To receive and note the minutes of the meeting of the Finance Committees held on 24th March and 28<sup>th</sup> April 2022, and to accept and approve the recommendations contained within the minutes.

## **6. APPOINTMENT OF CHAPLAIN AND NOMINATION OF MAYOR'S GOOD CAUSES**

The new Mayor informed the Council that Reverend Dr Mark Hart, St. Mary's Church, would be his Chaplain for his year of office.

The Mayor named four organisations, Nantwich First Responders, Nantwich Foodbank, Insights Bereavement Service and The Thursday Dementia Club as his good causes for the forthcoming year.

## **7. ELECTION OF DEPUTY MAYOR**

It was proposed by Councillor Marren and seconded by Councillor Kirkham and **UNANIMOUSLY RESOLVED** that Councillor Andrew Martin be elected as Deputy Mayor of Nantwich Town Council, to hold office until the next annual meeting of the Council. The Deputy Mayor was invested with the chain of office.

## **8. PUBLIC FORUM**

- 8.1 There were no representations from the Police
- 8.2 There were no representations from members of the public
- 8.3 There were no representations from the public on planning applications
- 8.4 There were no questions submitted in writing in advance

## **9. APPOINTMENT OF COMMITTEES AND PANELS FOR 2022/2023**

**RESOLVED:** It was resolved that Members are appointed to the various Committees and Panels of the Council as detailed below:

***NB - The Mayor of the Council sits ex-officio on all Panels and Committees.***

- (a) Policy Committee - 5 members  
Councillors Pam Kirkham (Chair), Andrew Martin (Vice Chair), Penny Butterill  
Carole Thomas, and John Statham
- (b) Finance Committee – 5 Members.  
David Marren (Chair), John Statham (Vice Chair), Stuart Bostock, Arthur Moran,  
and David Greaves.
- (c) Staffing Committee – 4 Members  
Councillors Arthur Moran (Chair), David Greaves (Vice Chair), Andrew Martin,  
and Stephanie Wedgwood.
- (d) Tenders Sub-Committee – 3 Members  
The Mayor and Chairs of Policy and Finance

**10. APPOINTMENT OF REPRESENTATIVES FOR 2021/2022**

**RESOLVED:** It was resolved that Members are appointed to the various Committees and Panels of the Council as detailed below:

- (a) Nantwich Partnership  
Councillors Thomas and Staley  
NB - Councillors who are also Cheshire East Councillors for Nantwich Wards are invited to Partnership meetings in that capacity i.e. Councillors Butterill, Groves, Martin and Moran.
- (b) Nantwich in Bloom Committee  
Councillors Stuart Bostock and Stephanie Wedgwood
- (c) Nantwich Museum Trust  
Councillors John Statham and Stuart Bostock
- (d) Allotments Panel  
Councillors Stuart Bostock and Arthur Moran
- (e) Nantwich Civic Society  
Councillor Carole Thomas and John Statham
- (f) Nantwich Senior Citizens Committee  
Councillor Arthur Moran and Carole Thomas
- (g) Trustees of Nantwich Consolidated Charities  
Councillors Pam Kirkham and Councillor Arthur Moran
- (h) Litter Volunteer group  
Councillor David Greaves and Carole Thomas
- (i) Nantwich Food Festival Committee  
Councillors Stuart Bostock and John Statham

**11. AUTHORISATION OF CHEQUES AND OTHER FINANCIAL DOCUMENTATION**

- (a) Any two Members on each cheque, on the Royal Bank of Scotland Treasurer's and Direct Reserve Account: -  
Authorised Signatories – All Councillors on the Royal Bank of Scotland current (Treasurer's) account and, where necessary, the Royal Bank of Scotland Direct Reserve account.
- (b) Mayor's (or Chairman's) Charity Fund Account Royal Bank of Scotland  
Authorised Signatories – Any two Nantwich Town Councillors.
- (c) Nantwich Town Council Trading Account Royal Bank of Scotland  
Authorised Signatories – Any two Nantwich Town Councillors plus the Town Clerk.
- (d) Authorisation for the direct debits as detailed in the attached document

**RESOLVED:** The Council resolved that:

All Councillors (subject to bank permissions plus the Town Clerk be authorised to operate and sign documents and cheques in regard to the Royal Bank of Scotland Nantwich Town Council current (Treasurer's) account and, where necessary, the Royal Bank of Scotland Direct Reserve account the Royal Bank of Scotland Town Council Charity Fund account. the Royal Bank of Scotland Nantwich Town Council Trading Account the Skipton Building Society account the CCLA Public Sector Property Fund and Local Authorities' Property Fund.

**12. STANDING ORDERS/FINANCIAL REGULATIONS 2021/22**

Members considered the previously circulated standing orders and financial regulations for 2022/23. The Town Clerk highlighted amendments to the Tenders element in the Standing Orders and adjustments to the sums of money.

**RESOLVED:** The Council resolved that it would approve with the Standing Orders and Financial Regulations 2022/23.

**13. SCHEME OF DELEGATION**

Members considered the previously circulated Scheme of Delegation including committee terms of reference for 2022/23.

**RESOLVED:** The Council resolved that it would approve the Scheme of Delegation.

**14. PLANNING CONTROL**

Members considered the planning applications and supported the recommendations of the Deputy Clerk.

Councillor Moran raised concerns about flooding in relation to application 22/1370N.

**RESOLVED:** It was resolved that the recommendations of the Deputy Clerk be reported to Cheshire East with flooding concerns on application 22/1370N being raised.

**15. COUNCILLORS TRAINING**

A report on a programme of Councillor training was previously circulated.

**RESOLVED:** It was resolved to note the training record.

**16. DATES OF MEETINGS**

Members were asked to confirm the dates of meetings for the year 2022/23 as previously circulated.

**RESOLVED:** Members approved dates for the year 2022/23.

**17. BOROUGH COUNCILLORS REPORTS**

There were no reports from Cheshire East Borough Councillors.

**18. REPORTS OF REPRESENTATIVES**

There were no reports from representatives.

The Meeting finished at 19:30

Signature of Chair :.....

Date :.....