



## NANTWICH TOWN COUNCIL

### MINUTES OF THE POLICY COMMITTEE HELD ON 17 MARCH 2022.

**Present** – Councillors: Peter Groves (Chair), Penny Butterill (Vice Chair), Carole Thomas, John Statham with Sheryl Birtles Deputy Clerk and Samantha Roberts the Town Clerk.

**Also present:** Councillors Stuart Bostock

#### **25. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Andrew Martin, Phil Staley and David Marren

#### **26. DECLARATIONS OF INTEREST**

There were no declarations of interest expressed.

#### **27. MINUTES OF POLICY COMMITTEE OF 21<sup>st</sup> OCTOBER 2021**

Committee approved the minutes of the Meeting held on 21<sup>st</sup> October 2021.

#### **28. BUSINESS CONTINUITY PLAN**

Members considered the previously circulated draft Business Continuity Plan, with the Clerk providing some background information on the need to adopt a Continuity Plan.

**Resolved:** It was resolved to recommend the approval of the Business Continuity Plan by Full Council.

#### **29. CYCLE TO WORK SCHEME**

Members considered the previously circulated report and related guidance from the Department of Transport on proposals to introduce a Cycle to Work Scheme. The Clerk advised of the three options that could be considered, she recommended that should the Town Council approve the adoption, that the scheme should be run through an accredited scheme provider. Councillor Statham in supporting the idea agreed that a scheme should be administered by an accredited provider, and that the provider chosen should allow for employees to have a range of retailers to choose from when purchasing a bike.

**Resolved:** It was resolved to recommend that Full Council approve the adoption of a Cycle to Work Scheme to be run by an accredited scheme provider.

#### **30. COMMUNITY GRANT SCHEME**

Members considered the revised draft community grant scheme prepared by the Town Clerk. The Clerk advised that the main amendments to the scheme should it be supported were to revise the levels of funds for small grants from up to £500 to up to £1000, with large grants starting at £1000+. The small grants would also be considered three times per year with the budget split equally throughout the year, and applications would be assessed through a scoring criterion. The large grants would still be considered during the budget setting process in October each year for funds to be given out the following financial year, but applicants would need to attend a meeting of the council their application is considered.

**Resolved:** It was resolved to recommend that Full Council approve the revised community grants policy

**The meeting ended at 7.10pm**

Signature of Chair :.....

Date :.....