



**MINUTES OF THE VIRTUAL ANNUAL MEETING OF  
NANTWICH TOWN COUNCIL AND MAYOR MAKING CEREMONY  
HELD ON 5<sup>TH</sup> MAY 2021.**

**Present** – Councillor Pam Kirkham (Mayor) and Councillors Stuart Bostock, Penny Butterill, Peter Groves, Pam Kirkham, Andrew Martin, David Marren, Arthur Moran Philip Staley, John Statham, Carole Thomas, Stephanie Wedgwood, the Town Clerk, Facilities Manager and Deputy Town Clerk.

Also present one member of the public, and one member of the press

**1. PRAYERS**

Prayers were led by Reverend Dr Mark Hart.

**2. APOLOGIES FOR ABSENCE**

Councillor David Greaves sent his apologies for absence.

**3. DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

Councillor Moran declared an interest in planning applications 21/1639N and 21/1916N on the grounds of both applicants being well known to Councillor Moran.

**4. RETIRING MAYOR'S REPORT AND RETIRING SPEECH**

Councillor Kirkham explained that her year as Mayor had been like no other due to the national pandemic. She said that it had been an honour to be the Mayor and that it had been inspiring to see our community come together to help others. She thanked all the volunteers, organisations and NHS for the work they had done over the past year. Councillor Kirkham then moved on to thank the Town Clerk and the team at Nantwich Town Council for their support over the past year.

**5. VOTE OF THANKS TO RETIRING MAYOR**

Councillor Groves proposed a vote of thanks to the retiring Mayor, Councillor Kirkham. He thanked her for the work she had done over a very extra-ordinary year, saying she had been an exemplary Mayor. Councillor Groves referred to the time Councillor Kirkham had spent in the town supporting businesses and commented that she had presided over some very difficult decision making during the year.

Councillor Kirkham received a Past Mayor's brooch in advance of the virtual meeting.

## **6. ELECTION OF MAYOR**

It was proposed by Councillor Moran and seconded by Councillor Staley and UNANIMOUSLY RESOLVED that Councillor Stuart Bostock be elected as Mayor of Nantwich Town Council, to hold office until the next annual meeting of the Council. The new Mayor was invested with the chain of office.

## **7. DECLARATION OF ACCEPTANCE OF OFFICE**

The Mayor made a formal declaration of acceptance of office before the Town Clerk and the assembled Council.

Councillor Bostock responded to his election by thanking his proposer, Councillor Moran and seconder, Councillor Staley for their kind words. He stated that he was honoured to be chosen and elected as Mayor in the town where he was born and has lived all his life and was very much looking forward to supporting the community throughout the year.

The new Mayor introduced Kathleen Bostock who will be his Consort. Mrs Bostock was invested with the Consort's Medallion of Office.

## **8. APPOINTMENT OF CHAPLAIN AND NOMINATION OF MAYOR'S GOOD CAUSES**

The new Mayor informed the Council that Reverend Dr Mark Hart, St. Mary's Church, would be his Chaplain for his year of office.

The Mayor named three organisations, Nantwich First Responders, Royal British Legion and Save A Life Cheshire as his good causes for the forthcoming year.

## **9. ELECTION OF DEPUTY MAYOR**

It was proposed by Councillor Martin and seconded by Councillor Statham and UNANIMOUSLY RESOLVED that Councillor Peter Groves be elected as Deputy Mayor of Nantwich Town Council, to hold office until the next annual meeting of the Council. The Deputy Mayor was invested with the chain of office.

## **10. PUBLIC FORUM**

### 10.1 Representations from the Police

PC Stonier congratulated the new Mayor on their appointment. He commented that monitoring of Brookfield was ongoing and whilst there had been very few incidents reported of late, they would continue to patrol the area. He reported that new signage had been installed to deter cars on the grass area of Brookfield.

### 10.2 There were no representation from members of the public

10.3 There were no representation from the member of the public on planning applications

### 10.4 There were no questions submitted in writing in advance

## 11. APPOINTMENT OF COMMITTEES AND PANELS FOR 2021/2022

**RESOLVED:** It was resolved that Members are appointed to the various Committees and Panels of the Council as detailed below:

**NB - The Mayor of the Council sits ex-officio on all Panels and Committees.**

- (a) Policy Committee - 7 members  
Councillors Peter Groves (Chair), Penny Butterill (Vice Chair), Carole Thomas, David Marren, Andrew Martin, Phil Staley and John Statham
- (b) Finance Committee – 7 Members.  
David Marren (Chair), John Statham (Vice Chair), Pam Kirkham, Arthur Moran, Stephanie Wedgwood, David Greaves and Phil Staley.
- (c) Staffing Committee – 6 Members  
Councillors Arthur Moran (Chair), Pam Kirkham (Vice Chair), Andrew Martin, Carole Thomas, Peter Groves and David Greaves.
- (d) Tenders Sub-Committee – 3 Members  
The Mayor and Chairs of Policy and Finance

## 12. APPOINTMENT OF REPRESENTATIVES FOR 2021/2022

**RESOLVED:** It was resolved that Members are appointed to the various Committees and Panels of the Council as detailed below:

- (a) Nantwich Partnership  
Councillors Thomas and Staley  
NB - Councillors who are also Cheshire East Councillors for Nantwich Wards are invited to Partnership meetings in that capacity i.e. Councillors Butterill, Groves, Martin and Moran.
- (b) Nantwich in Bloom Committee  
Councillors Stuart Bostock and Stephanie Wedgwood
- (c) Nantwich Museum Trust  
Councillors John Statham and David Marren
- (d) Allotments Panel  
Councillors Stuart Bostock and David Marren.
- (e) Nantwich Civic Society  
Councillor Carole Thomas and John Statham
- (f) Nantwich Senior Citizens Committee  
Councillor Arthur Moran and Carole Thomas.
- (g) Trustees of Nantwich Consolidated Charities.  
Councillors Pam Kirkham and Councillor Arthur Moran.
- (h) Litter Volunteer group  
Councillor David Greaves and Carole Thomas
- (i) Nantwich Food Festival Committee  
Councillors Stuart Bostock and John Statham

### 13. AUTHORISATION OF CHEQUES AND OTHER FINANCIAL DOCUMENTATION

(a) Any two Members on each cheque, on the Royal Bank of Scotland Treasurer's and Direct Reserve Account: -  
Authorised Signatories – Councillors Butterill, Marren and Moran on the Royal Bank of Scotland current (Treasurer's) account and, where necessary, the Royal Bank of Scotland Direct Reserve account.

(b) Mayor's (or Chairman's) Charity Fund Account Royal Bank of Scotland  
Authorised Signatories – Any two of the three Councillors named above.

(c) Nantwich Town Council Trading Account Royal Bank of Scotland  
Authorised Signatories – Any two of the three Councillors named above plus the Town Clerk.

(d) Authorisation for the direct debits as detailed in the attached document

**RESOLVED:** The Council resolved that: any two of the [named] three signatories plus the Town Clerk be authorised to operate and sign documents and cheques in regard to the Royal Bank of Scotland Nantwich Town Council current (Treasurer's) account and, where necessary, the Royal Bank of Scotland Direct Reserve account the Royal Bank of Scotland Town Council Charity Fund account. the Royal Bank of Scotland Nantwich Town Council Trading Account the Skipton Building Society account the CCLA Public Sector Property Fund and Local Authorities' Property Fund.

### 14. STANDING ORDERS/FINANCIAL REGULATIONS 2021/22

Members considered the previously circulated standing orders and financial regulations for 2021/22. The Town Clerk highlighted amendments to the Tenders element in the Standing Orders and adjustments to the sums of money.

**RESOLVED:** The Council resolved that it would approve with the Standing Orders and Financial Regulations 2021/22

### 15. SCHEME OF DELEGATION

Members considered the previously circulated Scheme of Delegation including committee terms of reference for 2021/22/

**RESOVLED:** The Council resolved that it would approve the Scheme of Delegation.

### 16. PLANNING CONTROL

Members considered the planning applications and supported the recommendations of the Clerk.

Councillor Marren commented that because of the pandemic that Cheshire East had put on hold site visits. He added that as lockdown restrictions ease it was important for the visits to resume and asked the Town Clerk to write to Cheshire East Council to support this.

**RESOLVED:** It was resolved that the recommendations of the Clerk be reported to Cheshire East.

**17. COUNCILLORS TRAINING**

A report on a programme of Councillor training was previously circulated. Councillor Marren commented that the report is not a true reflection of all the training which Councillors undertook and that many Cheshire East Councillors also undertake mandatory training. The Town Clerk suggested that she could also produce an additional list with Councillors Cheshire East Training details. Councillor Moran added that Appraisal Training should be included and Councillor Statham asked for the GDPR training to also be included.

**RESOLVED:** It was resolved to note the training record.

**18. DATES OF MEETINGS**

Members were asked to confirm the dates of meetings for the year 2021/22 as previously circulated.

**RESOLVED:** Members approved dates for the year 2021/22

**19. BOROUGH COUNCILLORS REPORTS**

There were no reports from Cheshire East Borough Councillors.

**20. REPORTS OF REPRESENTATIVES**

There were no reports from representatives.

The Meeting finished at 19:30

Signature of Chair :.....

Date :.....