



**MINUTES OF THE STAFFING COMMITTEE HELD ON 24 FEBRUARY 2020**

**Present** – Councillors: Andrew Martin (Chair), Stuart Bostock, Peter Groves and Carole Thomas with Samantha Roberts the Town Clerk and David Thomas the Facilities Manager.

**Also present:** Councillor Arthur Moran (Mayor)

**1 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Penny Butterill and David Marren

**2 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3 MINUTES OF FINANCE COMMITTEE OF 30<sup>TH</sup> MAY 2019 AND 9<sup>TH</sup> JULY 2019**

Committee approved the minutes of the meetings held on 30<sup>th</sup> May and 9<sup>th</sup> July 2019.

**4 TOWN RANGER**

Members considered the previously circulated draft job description and person specification for the role of the Town Ranger. Councillor Thomas asked about the possibility of the Ranger being able to deal with buskers. The Facilities Manager advised that so long as buskers have a license then they are permitted to carry out their business. The Clerk suggested that the Ranger would be the eyes and ears of the Town Council and if there were any issues relating to buskers they could report the incidents to either Cheshire East or the Facilities Manager.

Councillor Bostock asked about some of the duties of the Ranger overlapping the responsibilities of ANSA. The Clerk advised that the role of the Ranger was to enhance the services that should be provided by ANSA and not to replace them.

**Resolved:** It was resolved to approve the job description and person specification of the Town Ranger.

**5. EXCLUSION OF PUBLIC AND PRESS**

**Resolved:** It was resolved to exclude the public and press pursuant to the Public Bodies Admission to meetings Act 1960 as personal and financial details of the individuals are likely to be discussed.

**6. HUMAN RESOURCES – OUTSOURCE SERVICE**

Members consider previously circulated proposals for the outsources of the Town Council's HR service. Following questions relating to the two quotes provided members agreed to appoint the consultant within proposals B.

**Resolved:** That the consultants identified as proposal B would be appointed from 1 April 2020.

7. **SALARIES 2020/21**

Members considered the proposed salary increments which included an additional 2% cost of living yet to be agreed by unions and employers for all staff from April 2020. The Clerk advised that the approved budget by full council has taken until consideration the proposed increments and 2%. The Clerk also advised members that the 2% is only an estimate.

**Resolved:** It was resolved to approve the increments together with the Local Government Services Pay agreement for staff salaries for 2020/21.

Signature of Chair :.....

Date :.....