



5 June 2020

**To: The Mayor and Members of Nantwich Town Council**

You are hereby summoned to attend virtual meeting of Nantwich Town Council to be held through Zoom on **Thursday 10<sup>th</sup> September 2020 at 6.00 p.m.** for the transaction of the business set out in the Agenda below.

**The Public and Press are welcome to attend the meeting.** Please contact the Town Clerk at [nantwichtc@nantwichtowncouncil.gov.uk](mailto:nantwichtc@nantwichtowncouncil.gov.uk) for access details to join the Zoom meeting. Questions for Public Forum should be submitted to the Clerk in writing seven days prior to the meeting.

Signature

Samantha Roberts  
Town Clerk

**AGENDA OF NANTWICH TOWN COUNCIL MEETING**

**1. PUBLIC FORUM**

- 1.1. To receive a report from Police representatives and discuss policing issues in the town.
- 1.2. To receive representations from members of the public.
- 1.3. To receive any representations from the public on planning applications.
- 1.4. To receive any questions submitted in advance in writing. A request has been received from a resident asking for progress on the Barony Park improvements and the travelling community.

**2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**3. DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

Members are asked to declare any disclosable pecuniary interests relating to items on the agenda in accordance with the Council's adopted Code of Conduct.

**4. CONFIRMATION OF MINUTES**

- 4.1 To receive and approve as a correct record the minutes of the meeting of the Council held on 16<sup>th</sup> July 2020. (attached)

## 5. **MAYOR'S REPORT**

To receive a list of the Mayor's engagements and to receive any announcements by the Mayor

## 6. **PLANNING CONTROL**

Applications for Planning Permission – notification of planning applications by Cheshire East Council upon which comments are to be made (see list attached). The applications will be displayed at the meeting for inspection.

## 7. **APPOINTMENT OF COMMITTEES AND PANELS FOR 2019/20**

To confirm the appointment of the following Committees and appoint Members to Committees and Panels of the Council.

The Town Council is asked to **RESOLVE** that Members are appointed to the various Committees and Panels of the Council as recommended below.

NB - The Mayor of the Council sits ex-officio on all Panels and Committees.

- (a) **Policy Committee - 7 members**  
Councillors Peter Groves (Chair), Penny Butterill (Vice Chair), Carole Thomas, David Marren, Andrew Martin, Phil Staley and John Statham
- (b) **Finance Committee – 7 Members.**  
David Marren (Chair), John Statham (Vice Chair), Arthur Moran, Stuart Bostock, Stephanie Wedgwood, David Greaves and Phil Staley.
- (c) **Staffing Committee – 6 Members**  
Councillors Arthur Moran (Chair), Andrew Martin (Vice Chair), Stuart Bostock, Carole Thomas, Peter Groves and David Greaves.
- (d) **Tenders Sub-Committee – 3 Members**  
The Mayor and Chairs of Policy and Finance

## 8. **APPOINTMENT OF REPRESENTATIVES**

To appoint Members as the Council's representatives on various bodies. Representatives generally hold a 'watching brief' and are expected to report to Council any issues of significance.

- (a) **Nantwich Partnership**  
Councillors Thomas and Staley  
NB - Councillors who are also Cheshire East Councillors for Nantwich Wards are invited to Partnership meetings in that capacity i.e. Councillors Butterill, Groves, Martin and Moran.
- (b) **Nantwich in Bloom Committee**  
Councillors Bostock and Wedgwood
- (c) **Nantwich Museum Trust**  
Councillors Kirkham and vacancy
- (d) **Allotments Panel**  
Councillors Bostock and Marren.
- (e) **Nantwich Civic Society**  
Councillor Thomas and vacancy

- (f) **Nantwich Senior Citizens Committee**  
Councillor Moran and a vacancy.
- (g) **Trustees of Nantwich Consolidated Charities.**  
Councillors Kirkham and Councillor Moran.
- (h) **Litter Volunteer group**  
Councillor Greaves and vacancy
- (i) **Nantwich Food Festival Committee**  
Councillors Bostock and Statham

## **9. AUTHORISATION OF CHEQUES AND OTHER FINANCIAL DOCUMENTATION**

- (a) Any two Members on each cheque, on the Royal Bank of Scotland Treasurer's and Direct Reserve Account: -  
Authorised Signatories – Councillors Butterill, Marren and Moran on the Royal Bank of Scotland current (Treasurer's) account and, where necessary, the Royal Bank of Scotland Direct Reserve account.
- (b) Mayor's (or Chairman's) Charity Fund Account Royal Bank of Scotland  
Authorised Signatories – Any two of the three Councillors named above.
- (c) Nantwich Town Council Trading Account Royal Bank of Scotland  
Authorised Signatories – Any two of the three Councillors named above plus the Town Clerk.
- (d) Authorisation for the direct debits as detailed in the attached document

The Council is asked to **RESOLVE** that any two of the [named] three signatories plus the Town Clerk be authorised to operate and sign documents and cheques in regard to the Royal Bank of Scotland Nantwich Town Council current (Treasurer's) account and, where necessary, the Royal Bank of Scotland Direct Reserve account the Royal Bank of Scotland Town Council Charity Fund account. the Royal Bank of Scotland Nantwich Town Council Trading Account the Skipton Building Society account the CCLA Public Sector Property Fund and Local Authorities' Property Fund.

## **10. THERAPY/COMMUNITY GARDEN**

To consider the attached report detailing proposals for the support by the Town Council for the development of a Therapy/Community Garden with key partners.

## **11. INCOME AND EXPENDITURE**

To receive a report on income and expenditure to date.

## **12. ALLOTMENT TENANCY AGREEMENT**

To consider the attached report containing amendments to the allotments tenancy agreement in line with previous approval of changes to rules and regulations.

## **13. ACCOUNTS AND PAYMENTS**

To approve the attached schedule showing accounts processed for payment since the last meeting, noting that payments are made in accordance with the previous resolution of the Town Council to use the General Power of Competence.

**14. BOROUGH COUNCILLORS REPORTS**

To receive reports from Cheshire East Borough Councillors.

**15. REPORTS OF REPRESENTATIVES**

Members representing the Council on outside bodies or organisations are asked to report on matters of interest.

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