



MINUTES OF THE ANNUAL MEETING OF THE TOWN COUNCIL HELD ON 16TH MAY 2019.

Present - Councillor Moran (Mayor) and Councillors Bostock, Butterill, Groves, Kirkham, Martin, Marren, Staley, Statham, Thomas and the Town Clerk.

1 PUBLIC FORUM

- 1.1 Report from Police representatives – Apologies noted.
- 1.2 Representations from members of the public.

A spokesperson for residents surrounding Barony Park reviewed progress from February 2017 to the present on action to discourage travellers from using Barony Park for overnight stays. A diary of meetings with Cheshire East Councillors and officers was listed.

Residents were aware of a scheme prepared and costed by Everybody Leisure but understood that, although the expenditure had been approved, implementation was not possible until after the Borough election. There had been several incursions this year and in the meantime the planning permission for the proposed transit site had been allowed to lapse. Residents expected progress on a transit site and preventative measures to be put in place at Barony Park.

Councillor Moran, in his capacity as a Cheshire East Councillor, outlined the change in administration following the election on 2 May 2019. The Annual Meeting of Cheshire East Council is to take place on 22 May 2019. At this meeting new portfolio holders will be appointed. He expected that a transit site will become a high priority for the new administration and that the investment proposed by Everybody Leisure will be approved. Councillor Moran proposed to arrange a further meeting with residents in the coming months when the new administration had finalised its proposals.

Members of the public asked questions about the public order offences which took place on the park and the reasons for inaction. The process of obtaining orders to remove the travellers was explained.

- 1.3 Representations from the public on planning applications - None.
- 1.4 Questions submitted in advance in writing – None.

2 APOLOGIES FOR ABSENCE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Greaves and Wedgwood and the Nantwich Police team.

3 DECLARATIONS OF ACCEPTANCE OF OFFICE

Councillors Butterill and Groves made a formal declaration of office and signed before the Town Clerk.

4 ADOPTION OF CHESHIRE EAST CODE OF CONDUCT AND REGISTER OF MEMBERS INTERESTS

Council **RESOLVED** that the Cheshire East Code of Conduct, as endorsed by Cheshire Association of Local Councils, be adopted.

5 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

None.

6 CONFIRMATION OF MINUTES OF ANNUAL TOWN MEETING AND COUNCIL MEETING – 11 APRIL 2019

Council **RESOLVED** that the Minutes of the Annual Town Meeting held on 11th April 2019 and of the Council Meeting of the same date, be confirmed as a correct record, approved and signed by the Mayor.

7 CONFIRMATION OF MINUTES OF MAYOR MAKING – 10 MAY 2019

Council **RESOLVED** that the Minutes of the Mayor Making Meeting held on 10th May 2019, be confirmed as a correct record, approved and signed by the Mayor.

8 ELECTION OF DEPUTY MAYOR

Councillor Marren proposed that Councillor Pam Kirkham be elected as Deputy Mayor of the Town Council to hold office until the next Annual Meeting of the Council. Councillor Marren referred to Councillor Kirkham's passion for the town as evidenced by her work as a Councillor and Chair of Finance and her work with Nantwich Museum Trust. She had previously worked with the Samaritans, was a former Governor of Millfields School and served as a Special Constable for three years. Councillor Butterill seconded the proposal.

Councillor Kirkham was invested by the new Mayor with the Medallion of Office and gave a short acceptance speech. Councillor Kirkham made a formal declaration of office and signed before the Town Clerk.

9 APPOINTMENT OF COMMITTEES AND PANELS FOR 2019/20

Council **RESOLVED** that the following Members be appointed to the various Committees and Panels of the Council as outlined below.

NB - The Mayor of the Council sits ex-officio on all Panels and Committees.

- (a) Policy Committee - 7 members
Councillors Bostock, Butterill (Vice Chair), Groves (Chair), Kirkham, Martin, Staley and Thomas.
- (b) Finance Committee – 7 Members.
Councillors Bostock, Butterill, Greaves, Kirkham (Vice Chair), Marren (Chair), Statham and Wedgwood.
- (c) Staffing Committee – 6 Members
Councillors Bostock (Vice Chair), Butterill, Groves, Marren, Martin (Chair) and Thomas.
- (d) Tenders Sub-Committee – 3 Members
The Mayor and Chairs of Policy and Finance

10 APPOINTMENT OF REPRESENTATIVES

Council **RESOLVED** to appoint Members as the Council's representatives on various bodies as outlined below.

- (a) Nantwich in Bloom Committee
Councillors Bostock and Wedgwood
- (b) Nantwich Museum Trust
Councillors Kirkham and former Councillor Hall
- (c) Allotments Panel
Councillors Bostock and Marren.
- (d) Nantwich Civic Society
Councillor Thomas and Past Mayor Mrs Christine Farrall.
- (e) Nantwich Senior Citizens Committee
The Mayor, Councillor Moran and Past Mayor Mr Graham Fenton.

- (f) Trustees of Nantwich Consolidated Charities.
Councillor Kirkham and the Mayor, Councillor Moran.
- (g) Litter Volunteer group
Councillor Greaves and Past Mayor Mrs Christine Farrall.
- (h) Nantwich Food Festival Committee
Councillors Bostock and Statham

11 **AUTHORISATION OF CHEQUES AND OTHER FINANCIAL DOCUMENTATION**

- (a) Any two Members on each cheque, on the Royal Bank of Scotland Treasurer's and Direct Reserve Account: -
Authorised Signatories – Councillors Butterill, Marren and Moran on the Royal Bank of Scotland current (Treasurer's) account and, where necessary, the Royal Bank of Scotland Direct Reserve account.
- (b) Mayor's (or Chairman's) Charity Fund Account Royal Bank of Scotland
Authorised Signatories – Any two of the three Councillors named above.
- (c) Nantwich Town Council Trading Account Royal Bank of Scotland
Authorised Signatories – Any two of the three Councillors named above plus the Town Clerk.

The Council **RESOLVED** that
any two of the [named] three signatories plus the Town Clerk be authorised to operate and sign documents and cheques in regard to

the Royal Bank of Scotland Nantwich Town Council current (Treasurer's) account and, where necessary, the Royal Bank of Scotland Direct Reserve account
the Royal Bank of Scotland Town Council Charity Fund account.
the Royal Bank of Scotland Nantwich Town Council Trading Account the Skipton Building Society account
the CCLA Public Sector Property Fund and Local Authorities' Property Fund.

12 **MAYOR'S REPORT**

The Mayor's report on his list of engagements in May was received.

List of engagements in April and May

Sat 11 th May	Kids Fun Duathlon Barony Park
Sun 12 th May	Crewe Concert Band in aid of MacMillan Nantwich Civic Hall
Tues 14 th May	Beam Heath Trust AGM
Wed 15 th May	Players Theatre - The Beauty Queen of Leenane

The Mayor referred to the invitation to visit Dzierżoniów in Poland which Councillor Marren had taken up on the Mayor's behalf.

13 **CLERK'S REPORT AND CORRESPONDENCE**

13.1 COMMUNITY CLEAN-UP GRANT FUNDING

Cheshire East Ward Members have nominated the Town Council to receive £2,818 as part of Central Government's Community Clean-up grant funding and the grant offer acceptance has been returned. It is a condition of the grant that a report and photographs are provided within 3 months of the award of the grant.

13.2 NANTWICH CHORAL SOCIETY

Nantwich Choral Society has written to thank the Town Council for their annual Community grant.

13.3 NANTWICH FOOD BANK

Nantwich Food Bank has written to thank the Town Council for their annual Community grant. The AGM is on 27 June, 7.30pm at Market Street Church.

13.4 75 ANNIVERSARY OF VE DAY

The Armed Forces Charity, SSAFA, has provided details of plans for celebrating and commemorating the 76 Anniversary of VE Day. VE Day 75 will be on Friday 8 May 2020 and the celebration will cover the weekend of 8 – 10 May 2020.

14 PLANNING CONTROL

Council **RESOLVED** to approve the recommendations of the Clerk in respect of the applications listed in Appendix A with the following exceptions:

19/1880N - Council expressed concern about the retrospective application for the extract ventilation system in Davenport Avenue.

Cheshire East Councillors expressed an interest in the applications from Nantwich Partnership for the Old Biot and the seating at Mill Island. The Clerk referred to the Town Council's interest as a member of the Partnership.

Council **RESOLVED** to support both applications and to record the Council's interest with Cheshire East.

15 REPORT ON ALTERATIONS AND EXTENSION TO THE CIVIC HALL

Council received a report on progress on the delivery access scheme on the southern elevation of the Civic Hall. This was proceeding to tender.

Council also considered a report on a proposed extension to the rear of the Civic Hall. This proposal is reduced in scale from the previous scheme and will cost approximately £200,000. Council **RESOLVED** to authorise the production of drawings for planning and building regulation approval and invitation to tender.

The Clerk was asked to contact Cheshire East regarding the possibility of pursuing the original scheme.

Possible alterations to the Peggy Killick Suite were outlined by the Clerk. Council **RESOLVED** to place these proposals on hold but to investigate the purchase of a public address system.

16 COUNCILLORS TRAINING

The Clerk asked for suggestions from Councillors on the topics to be covered in any proposed training.

17 DATES OF MEETINGS

The dates of meetings for the year 2019/20 were confirmed.

18 BOROUGH COUNCILLORS REPORTS

None.

19 REPORTS OF REPRESENTATIVES

Councillor Bostock confirmed that Sue Sherwood had agreed to chair the Nantwich in Bloom Committee. Penny Rowlinson is to take on the Treasurer's role. The Secretary's position is still vacant.