



# NANTWICH TOWN COUNCIL

Nantwich Civic Hall, Market Street, Nantwich, CW5 5DG.

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## **MINUTES OF THE STAFFING COMMITTEE held on 30 MAY 2019**

**Present** - Councillor Bostock (Chair), Councillor Moran (Mayor) and Councillors Groves, Kirkham, Marren, Thomas together with the Town Clerk.  
In the absence of Councillor Martin, Councillor Bostock took the chair.

### **PART 1**

#### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Butterill and Martin.

#### **2 DECLARATIONS OF INTEREST:**

None.

#### **3 MINUTES OF THE STAFFING COMMITTEE MEETING OF 28 MARCH 2019**

The Minutes of 28 March 2019 were approved as a correct record and signed by the Chair.

#### **4 PERFORMANCE AND DEVELOPMENT SYTEM**

Committee considered a report on a proposed performance and development system. Committee **RESOLVED** to consider an alterative scheme suggested by Councillor Marren.

Councillors requested a list of Council staff and their responsibilities.

### **PART 2**

#### **5 EXCLUSION OF PRESS AND PUBLIC.**

Committee **RESOLVED** to exclude Press and public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960 as personal and financial details of individuals are likely to be discussed.

#### **6 APPOINTMENT OF NEW TOWN CLERK**

Committee considered the applicants for the position of Town Clerk and **RESOLVED** to short list and interview the three applicants who met the essential criteria.

Committee further **RESOLVED** to ask the three candidates to undergo a series of written tests prior to the formal interview. Committee authorised Councillor Marren and the Clerk to prepare the tests.

Committee **RESOLVED** to appoint an Interview Panel consisting of Councillor Martin (Chair), and Councillors Groves, Marren and Thomas.

The Clerk will circulate the Interview Panel and the candidates regarding dates for their availability for the interviews.

Committee discussed the possible appointment of a Locum Clerk and deferred a decision pending the outcome of the interviews.

#### **7 DATE OF THE NEXT MEETING.**

To be advised.