



Date of Risk Assessment:	July 2020
Review Date:	July 2021 <i>(unless change occurs, in which case review is required immediately)</i>
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Installing and Dismantling the Gazebos for the Outdoor Market.

What are the hazards?	Hazard Level	Who might be harmed and what are the potential consequences?	What controls are already in place?	What further action is necessary?	Action: by whom and when?	Completed?	Final Hazard Level
1. Slips, Trips and Falls	Medium	<p>Who?</p> <ul style="list-style-type: none"> All Staff Public Contractors <p>Consequences</p> <ul style="list-style-type: none"> Fractures Bruising Sprains Strains 	<ul style="list-style-type: none"> All equipment is well maintained and inspected regularly; Appropriate footwear is worn at all times by staff; Housekeeping within the work areas is maintained at a high standard at all times; Any trip hazards are removed or barriered off immediately. 	<i>Ongoing monitoring of housekeeping.</i>	<i>Manager</i>	<i>Ongoing</i>	Low

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2. Manual Handling	Medium	<p>Who?</p> <ul style="list-style-type: none"> All Staff Public <p>Consequences</p> <ul style="list-style-type: none"> Muscular strains/sprains Back injuries Hernia 	<ul style="list-style-type: none"> Staff are trained in the correct Manual Handling procedures; Team Lifting is encouraged where possible; Trolleys are provided to help with lifting heavy items. 	<p><i>Refresher training for all staff as required.</i></p>	Manager	Ongoing	Low
3. Dismantling of Gazebo	Low	<p>Who?</p> <ul style="list-style-type: none"> Public All Staff <p>Consequences</p> <ul style="list-style-type: none"> Fractures Bruising Cuts 	<ul style="list-style-type: none"> The gazebo is dismantled in accordance with the manufacturer's guidance by competent persons and follow the written procedure; The area is kept clear of unnecessary persons whilst dismantling the gazebo. Adequate numbers of personnel are available. Weather forecasts are checked to avoid inclement (especially windy) weather. 	None.	N/A	N/A	Low
4. Covid 19	High	<p>Who?</p> <ul style="list-style-type: none"> Public All Staff <p>Consequences</p> <ul style="list-style-type: none"> Contracting Covid Death 	<ul style="list-style-type: none"> Prior to dismantled the gazebo the legs are to be sprayed with disinfectant before going back into storage. Once completed staff are to wash hands thoroughly with soap and hot water for at least 20 seconds and use hand sanitizer. 	None.	N/A	N/A	Medium