



Nantwich Civic Hall, Market Street, Nantwich, CW5 5DG.
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10 May 2019

To: The Mayor and Members of Nantwich Town Council

You are hereby summoned to attend the Annual Meeting of Nantwich Town Council to be held in the **Peggy Killick Suite, Nantwich Civic Hall, Market Street, Nantwich** on **Thursday 16th May 2019 at 7.00 p.m.** for the transaction of the business set out in the Agenda below.

The Public and Press are welcome to attend the meeting. Questions for Public Forum should be submitted to the Clerk in writing seven days prior to the meeting.

Ian H Hope

Ian H Hope
Town Clerk

AGENDA OF NANTWICH TOWN COUNCIL MEETING

1. **PUBLIC FORUM**
 - 1.1. To receive a report from Police representatives and discuss policing issues in the town.
 - 1.2. To receive representations from members of the public.
 - 1.3. To receive any representations from the public on planning applications.
 - 1.4. To receive any questions submitted in advance in writing.
2. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.
3. **DECLARATIONS OF ACCEPTANCE OF OFFICE**

Councillors Butterill and Groves will make a formal declaration of office and sign before the Town Clerk.
4. **ADOPTION OF CHESHIRE EAST CODE OF CONDUCT AND REGISTER OF MEMBERS INTERESTS**

Council is asked to **RESOLVE** that the Cheshire East Code of Conduct, as endorsed by Cheshire Association of Local Councils, be adopted.
Members are asked to complete a register of their interests in accordance with the code.
5. **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

Members are asked to declare any disclosable pecuniary interests relating to items on the agenda in accordance with the Council's adopted Code of Conduct.
6. **CONFIRMATION OF MINUTES OF ANNUAL TOWN MEETING AND COUNCIL MEETING – 11 APRIL 2019**

To confirm the minutes of the Annual Town Meeting held on 11th April 2019.
The Town Council is asked to **RESOLVE** that the Minutes of the Annual Town Meeting held on 11th April 2019 and of the Council Meeting of the same date, be confirmed as a correct record, approved and signed by the Mayor.

7. **CONFIRMATION OF MINUTES OF MAYOR MAKING – 10 MAY 2019**

To confirm the minutes of the Mayor Making Meeting held on 10th May 2019. The Town Council is asked to **RESOLVE** that the Minutes of the Mayor Making Meeting held on 10th May 2019, be confirmed as a correct record, approved and signed by the Mayor.

8. **ELECTION OF DEPUTY MAYOR**

To elect a member of the Town Council to be Deputy Mayor of the Town Council to hold office until the next Annual Meeting of the Council.

Councillor Pamela Kirkham will come forward to be invested by the new Mayor with the Medallion of Office. Councillor Kirkham will make a formal declaration of office and sign before the Town Clerk.

9. **APPOINTMENT OF COMMITTEES AND PANELS FOR 2019/20**

To confirm the appointment of the following Committees and appoint Members to Committees and Panels of the Council.

The Town Council is asked to **RESOLVE** that Members are appointed to the various Committees and Panels of the Council as recommended below.

NB - The Mayor of the Council sits ex-officio on all Panels and Committees.

- (a) Policy Committee - 7 members
Councillors Bostock, Butterill (Vice Chair), Groves (Chair), Kirkham, Martin, Staley and Thomas.
- (b) Finance Committee – 7 Members.
Councillors Bostock, Butterill, Greaves, Kirkham (Vice Chair), Marren (Chair), Statham and Wedgwood.
- (c) Staffing Committee – 6 Members
Councillors Bostock (Vice Chair), Butterill, Groves, Marren, Martin (Chair) and Thomas.
- (d) Tenders Sub-Committee – 3 Members
The Mayor and Chairs of Policy and Finance

10. **APPOINTMENT OF REPRESENTATIVES**

To appoint Members as the Council's representatives on various bodies. Representatives generally hold a 'watching brief' and are expected to report to Council any issues of significance.

- (a) Nantwich Partnership
Councillors

NB - Councillors who are also Cheshire East Councillors for Nantwich Wards are invited to Partnership meetings in that capacity i.e. Councillors Butterill, Groves, Martin and Moran.

- (b) Nantwich in Bloom Committee
Councillors Bostock and Wedgwood
- (c) Nantwich Museum Trust
Councillors Kirkham and former Councillor Hall

- (d) Allotments Panel
Councillors Bostock and Marren.
- (e) Nantwich Civic Society
Councillor Thomas and Past Mayor Mrs Christine Farrall.
- (f) Nantwich Senior Citizens Committee
The Mayor, Councillor Moran and Past Mayor Mr Graham Fenton.
- (g) Trustees of Nantwich Consolidated Charities.
Councillors Kirkham and the Mayor, Councillor Moran.
- (h) Litter Volunteer group
Councillor Greaves and Past Mayor Mrs Christine Farrall.
- (i) Nantwich Food Festival Committee
Councillors Bostock and Statham

11. AUTHORISATION OF CHEQUES AND OTHER FINANCIAL DOCUMENTATION

- (a) Any two Members on each cheque, on the Royal Bank of Scotland Treasurer's and Direct Reserve Account: -
Authorised Signatories – Councillors Butterill, Marren and Moran on the Royal Bank of Scotland current (Treasurer's) account and, where necessary, the Royal Bank of Scotland Direct Reserve account.
- (b) Mayor's (or Chairman's) Charity Fund Account Royal Bank of Scotland
Authorised Signatories – Any two of the three Councillors named above.
- (c) Nantwich Town Council Trading Account Royal Bank of Scotland
Authorised Signatories – Any two of the three Councillors named above plus the Town Clerk.

The Council is asked to **RESOLVE** that

any two of the [named] three signatories plus the Town Clerk be authorised to operate and sign documents and cheques in regard to

the Royal Bank of Scotland Nantwich Town Council current (Treasurer's) account and, where necessary, the Royal Bank of Scotland Direct Reserve account

the Royal Bank of Scotland Town Council Charity Fund account.

the Royal Bank of Scotland Nantwich Town Council Trading Account

the Skipton Building Society account

the CCLA Public Sector Property Fund and Local Authorities' Property Fund.

12. MAYOR'S REPORT

To receive a list of the Mayor's engagements and to receive any announcements by the Mayor.

13. CLERK'S REPORT AND CORRESPONDENCE

The Town Clerk to report on correspondence and matters of urgency.

14. PLANNING CONTROL

Applications for Planning Permission – notification of planning applications by Cheshire East Council upon which comments are to be made (see list attached as Appendix A). The applications will be displayed at the meeting for inspection.

15. **REPORT ON ALTERATIONS AND EXTENSION TO THE CIVIC HALL**
To receive a report on the progress on the delivery access scheme, to consider a report on a proposed extension to the rear of the Civic Hall and alterations to the Peggy Killick Suite.
16. **COUNCILLORS TRAINING**
To report on a programme of Councillor training.
17. **DATES OF MEETINGS**
To confirm the dates of meetings for the year 2019/20
18. **BOROUGH COUNCILLORS REPORTS**
To receive reports from Cheshire East Borough Councillors.
19. **REPORTS OF REPRESENTATIVES**
Members representing the Council on outside bodies or organisations are asked to report on matters of interest.
