



Nantwich Civic Hall, Market Street, Nantwich, CW5 5DG.  
[www.nantwichtowncouncil.gov.uk](http://www.nantwichtowncouncil.gov.uk)  
email: nantwichtc@nantwichtowncouncil.gov.uk



17 May 2018

**To: The Mayor and Members of Nantwich Town Council**

You are hereby summoned to attend the Meeting of Nantwich Town Council to be held in the Peggy Killick Suite, Nantwich Civic Hall, Market Street, Nantwich on **Thursday 24<sup>th</sup> May 2018 at 7.00 p.m.** for the transaction of the business set out in the Agenda below.

*Ian H Hope*

Ian H Hope  
Town Clerk

**PRESENTATION TO MAYOR'S CHARITIES – 7.00 pm**

Cheque presentations will be made

**Nantwich Museum, Macmillan Nurses and Wingate Centre, Wrenbury**

**AGENDA OF NANTWICH TOWN COUNCIL ANNUAL MEETING – 7.15 pm**

**1. PRAYERS**

Prayers will be led by Reverend Dr Mark Hart.

**2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**3. ELECTION OF MAYOR**

To elect a member of the Town Council to be Mayor of Nantwich Town Council to hold office until the next Annual Meeting of the Council.

*It will be moved and seconded that **Councillor David Marren** be elected Mayor of Nantwich Town Council.*

*The retiring Mayor, Councillor Penny Butterill, will invest the new Mayor with the Chain of Office.*

*The Mayor will make a formal declaration of acceptance of office before the Town Clerk and the assembled Council and then take the Chair and respond to his election.*

*The new Mayor will introduce **Mrs Belinda Marren** who will be his Consort and she will be invested with the Consort's Medallion of Office.*

**4. ELECTION OF DEPUTY MAYOR**

To elect a member of the Town Council to be Deputy Mayor of the Town Council to hold office until the next Annual Meeting of the Council.

*It will be moved and seconded that **Councillor Arthur Moran** be elected Deputy Mayor of the Council.*

*The newly-appointed Deputy Mayor will come forward to the dais to be invested by the new Mayor with the Medallion of Office.*

5. **APPOINTMENT OF CHAPLAIN AND NOMINATION OF MAYOR'S GOOD CAUSES / CHARITIES**

The Mayor will inform the Town Council of the appointment of his Chaplain.  
The Mayor will inform the Town Council of the Mayor's good causes / charities for the year.

6. **VOTE OF THANKS TO RETIRING MAYOR**

A vote of thanks will be made to the retiring Mayor, Councillor Penny Butterill, and she will be presented with a Past Mayor's brooch.

7. **RETIRING MAYOR'S REMARKS**

Councillor Penny Butterill will make closing remarks as retiring Mayor.

8. **ADJOURNMENT**

Following the formalities of the appointment of the new Mayor and Deputy Mayor, there will be a short adjournment before proceeding with the remainder of the Council business. Light refreshments will be available. Resumption not before 8.15 pm.

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9. **PUBLIC FORUM**

- 9.1. To receive a report from Police representatives and discuss policing issues in the town.
- 9.2. To receive representations from members of the public.
- 9.3. To receive any representations from the public on planning applications.
- 9.4. To receive any questions submitted in advance in writing.

10. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

11. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

Members are asked to declare any disclosable pecuniary interests relating to items on the agenda in accordance with the Council's adopted Code of Conduct.

12. **CONFIRMATION OF MINUTES OF ANNUAL TOWN MEETING AND COUNCIL MEETING – 12 APRIL 2018**

To confirm the minutes of the Annual Town Meeting held on 12<sup>th</sup> April 2018.  
The Town Council is asked to **RESOLVE** that the Minutes of the Annual Town Meeting held on 12<sup>th</sup> April 2018 and of the Council Meeting of the same date, be confirmed as a correct record, approved and signed by the Mayor.

13. **RETIRING MAYOR'S REPORT**

To receive a list of the Mayor's engagements.

14. **CLERK'S REPORT AND CORRESPONDENCE**

The Town Clerk to report on correspondence and matters of urgency.

15. **PLANNING CONTROL**

Applications for Planning Permission – notification of planning applications by Cheshire East Council upon which comments are to be made (see list attached as Appendix A).  
The applications will be displayed at the meeting for inspection.

**16. APPOINTMENT OF COMMITTEES AND PANELS FOR 2018/19**

To confirm the appointment of the following Committees and appoint Members to Committees and Panels of the Council.

The Town Council is asked to **RESOLVE** that Members are appointed to the various Committees and Panels of the Council as recommended below.

**NB - The Mayor of the Council sits ex-officio on all Panels and Committees.**

- (a) Policy Committee - 7 members  
*Councillors Bowyer-Bates, Butterill, Groves (Chair), Lewis, Martin (Vice Chair), Moran and Simpson.*
- (b) Finance Committee – 7 Members.  
*Councillors Bartram, Bostock, Bowyer-Bates, Hall, Kirkham (Chair), Lewis, and Moran (Vice Chair).*
- (c) Staffing Committee – 6 Members  
*Councillors Bartram, Butterill, Hall (Vice Chair), Kirkham, Moran (Chair) and Simpson.*
- (d) Tenders Sub-Committee – 3 Members  
*The Mayor and Chairs of Policy and Finance*

**17. APPOINTMENT OF REPRESENTATIVES**

To appoint Members as the Council's representatives on various bodies. Representatives generally hold a 'watching brief' and are expected to report to Council any issues of significance.

- (a) Nantwich Partnership  
*Councillors Lewis and Hall.*

**NB - Councillors who are also Cheshire East Councillors for Nantwich Wards are invited to Partnership meetings in that capacity i.e. Councillors Butterill, Groves, Martin and Moran.**

- (b) Nantwich in Bloom Committee  
*Councillors Bostock and Simpson.*
- (c) Nantwich Museum Trust  
*Councillors Kirkham and Simpson.*
- (d) Allotments Panel  
*Councillors Bowyer-Bates, Bostock and Moran.*
- (e) Nantwich Civic Society  
*Councillor Hall and Past Mayor Mrs Christine Farrall.*
- (f) Nantwich Senior Citizens Committee  
*Councillor Moran and Past Mayor Mr Graham Fenton.*
- (g) Trustees of Nantwich Consolidated Charities.  
*Councillors Kirkham and Moran.*
- (h) Litter Volunteer group  
*Councillor Lewis and Past Mayor Mrs Christine Farrall.*
- (i) Nantwich Food Festival Committee  
*Councillors Bowyer-Bates and Bostock*

**18. CONFIRMATION OF MINUTES OF FINANCE COMMITTEE 26 APRIL 2018**

Council is asked to note the minutes and **RESOLVE** that the Recommendations contained in the above Minutes be accepted and approved.

**19. BOROUGH COUNCILLORS REPORTS**

To receive reports from Cheshire East Borough Councillors.

**20. REPORTS OF REPRESENTATIVES**

Members representing the Council on outside bodies or organisations are asked to report on matters of interest.