



MINUTES OF THE ANNUAL MEETING HELD ON 12TH MAY 2016.

Present - Councillor Martin (Mayor) and Councillors Bostock, Bowyer-Bates, Butterill, Groves, Hall, Kirkham, Lewis, Marren, Moran and Simpson, PC Matt Stonier and the Town Clerk.

Prior to the meeting, the Mayor, Councillor Andrew Martin, made a presentation of cheques to his charities for the year, Nantwich in Bloom, Nantwich Players, Nantwich Museum and Nantwich Food Bank. Representatives of the charities thanked the Mayor for his work during the year in raising £4,768.03 for the charities.

PART 1

1. PUBLIC FORUM

PC Matt Stonier reported that the assault at Nantwich Baths is being investigated by Crewe CID. The Care Quality Commission is investigating events at Brookfield House. No recent incidents have been reported in respect of the planters in the town centre.

The Mayor offered congratulations to Councillor Moran on becoming Deputy Mayor of Cheshire East.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bartram.

3. DECLARATION OF INTERESTS

Councillor Moran declared an interest as Chair of the Luncheon Club and a Governor of Brine Leas School.

The Mayor declared an interest as a Governor of Brine Leas School.

Councillors Butterill and Marren declared an interest in their capacity as Cheshire East Councillors on the Southern Planning Committee.

4. CONFIRMATION OF MINUTES OF ANNUAL TOWN MEETING AND COUNCIL MEETING – 14 APRIL 2016

Council **RESOLVED** that the minutes of the Annual Town Meeting held on 14 April 2016 and of the Council Meeting of the same date be confirmed as a correct record, approved and signed by the Mayor.

5. MAYOR'S REPORT

The Mayor's report on his list of engagements in April / May was received.

Fri 15 th April 2016	Salt of the Earth Awards Presentation Evening
Fri 15 th April 2016	Nantwich Mayor's Quiz
Sun 17 th April 2016	Cheshire East Mayor's Charity Sunday lunch
Sun 17 th April 2016	Brookfield Allotments visit
Tues 19 th April 2016	Attendance at Civic Society meeting 7.30pm
Wed 20 th April 2016	Attendance at Gables . Queens 90 th birthday celebrations
Wed 20 th April 2016	Redshift Radio Hub meeting
Fri 22 nd April 2016	Poynton Mayor's Charity event 7pm (No prior engagement)
Sun 24 th April 2016	London Marathon
Thurs 28 th April 2016	Visit to Bowling Club . Brine Road Nantwich
Sat 30 th April 2016	SWC District Scouts Gang Show

Mon 2 nd May 2016	Visit to Nanocon . Civic Hall
Wed 4 th May 2016	Opening of the Sports Book Festival
Fri 6 th May 2016	Winsford Mayor's Civic Dinner
Sat 7 th May 2016	Richmond Village Open Day
Tues 10 th May 2016	Nantwich Players God of Carnage
Wed 11 th May 2016	Cheshire East Council Mayor Making Ceremony

6. MAYOR'S CHARITIES – 2016/17

The Mayoral Charities for 2016/17 will be Nantwich Museum, Nantwich Players, Nantwich in Bloom and St Luke's Hospice.

7. CLERK'S REPORT AND CORRESPONDENCE

7.1. UK Coach Awards 2016

The Coach Welcome Scheme which was developed by the Rotary Club of Crewe and Nantwich Weaver and the Town Council was recognised with an award at the UK Coach Awards presentation evening held on 21 April in Manchester.

The scheme received %Special Commendation+in the Making Coaches a Better Choice category. Peter Saunders and Vic Harris attended the ceremony to receive the award on behalf of Rotary and the Town Council.

7.2. Plant and Book Sale at Nantwich Museum

The ever popular Plant and Book Sale organised by Nantwich Museum Trust will take place at the museum in Pillory Street on Saturday 28 May between 10.00 am and 12.30 pm.

7.3. Queen's 90th Birthday Celebrations - Sunday 12 June 2016

Plans are underway for the event on Sunday 12 June from 3.30 to 10.00.

The tea party (3.00pm at the Rectory or the Methodist Church if the weather is poor) will be followed by a church service at 5.00pm and a concert in Church from 7.00pm. The beacon will be lit on the Square after the concert.

8. PLANNING CONTROL

Council **RESOLVED** to approve the recommendations of the Clerk in respect of the applications listed in Appendix A.

9. DRAFT CHESHIRE EAST BOROUGH DESIGN GUIDE SUPPLEMENTARY PLANNING DOCUMENT (SPD)

Council received a report on the SPD document. The Design Guide, as part of a toolkit of measures, will ensure that developers have the opportunity to understand the character of Cheshire East and what they need to do to fully appreciate that and therefore design appropriately for the part of the Borough in which the site is located. It also sets out the principles and requirements that underpin well designed places.

The guide defines five Settlement Character Areas

- ~ North Cheshire Fringe
- ~ Gritstone Edge
- ~ Silk, Cotton & Market Towns
- ~ Salt & Engineering Towns
- ~ Market Towns & Estate Villages - Nantwich falls into the last of these areas.

Council welcomed the design guide and noted that adoption of the design guide as part of the Local Plan should improve the quality of design and produce developments which respect their context within an existing settlement.

10. APPOINTMENT OF COMMITTEES AND PANELS FOR 2016/17

Council confirmed the appointment of the following Committees and appointed Members to Committees and Panels of the Council.

The Town Council **RESOLVED** that Members are appointed to the various Committees and Panels of the Council as recommended below.

NB - *The Mayor of the Council sits ex-officio on all Panels and Committees.*

- (a) Policy Committee - 7 members
Councillors Butterill, Bartram, Bowyer-Bates, Groves (Chair), Lewis, Moran and Simpson (Vice Chair).
- (b) Finance Committee . 7 Members.
Councillors Bostock, Bowyer-Bates, Hall, Kirkham (Vice Chair), Lewis, Marren (Chair) and Moran.
- (c) Staffing Committee . 6 Members
Councillors Bartram, Hall, Kirkham, Marren (Vice Chair), Moran (Chair) and Simpson.
- (d) Tenders Sub-Committee . 3 Members
The Mayor and Chairs of Policy and Finance
- (e) Town Events Liaison Group
Councillors Lewis, Marren, Moran and Past Mayor, Mrs Christine Farrall.

11. APPOINTMENT OF REPRESENTATIVES

Council appointed Members as the Council's representatives on various bodies.

- (a) Nantwich Partnership
Councillors Lewis and Hall.

NB - *Councillors who are also Cheshire East Councillors for Nantwich Wards are invited to Partnership meetings in that capacity i.e. Councillors Butterill, Groves, Martin and Moran.*

- (b) Nantwich in Bloom Committee
Councillors Simpson and Past Mayor Mrs Christine Farrall.
- (c) Nantwich Museum Trust
Councillors Kirkham and Simpson.
- (d) Allotments Panel
Councillors Bowyer-Bates, Butterill and Marren
- (e) Nantwich Civic Society
Councillor Hall and Past Mayor Mrs Christine Farrall.
- (f) Nantwich Senior Citizens Committee
Councillor Moran and Past Mayor Mr Graham Fenton.
- (g) Trustees of Nantwich Consolidated Charities.
Councillors Kirkham and Moran.

12. CONFIRMATION OF MINUTES OF FINANCE COMMITTEE 28 APRIL 2016

Council noted the minutes and **RESOLVED** that the Recommendations contained in the above Minutes be accepted and approved and in particular

Noted and approved the adequacy of fidelity insurance cover,

Noted and approved the risk assessment

Noted that the adequacy of internal controls has been reviewed

Approved the appointment of Afford Bond as the Internal Auditor for 2016/17

Approved the capital and revenue reserves for 2016/17.

13. QUEENS 90TH COMMEMORATION

Council **RESOLVED** to consider the provision of a commemorative feature / plaque to mark the Queens 90th Birthday.

14. BOROUGH COUNCILLORS REPORTS

Councillor Moran reported that, following consultation on the future of the Children's Centre, a satisfactory outcome is now very likely.

15. NANTWICH PARTNERSHIP

Councillor Groves reported that he will meet with the Chairman, Jeff Stubbs, to review progress.

16. REPORTS OF REPRESENTATIVES

Councillor Simpson reported that the planters on Churchyardside are to be supplemented by hanging baskets. The judging will take place on 28 July. A garden party for Nantwich Museum is to be held on 26 June.

PART 2

17. THE GABLES

Council received an information report on the acquisition of the Gables. Cheshire East Cabinet has agreed to the disposal to the Town Council. Councillor Moran welcomed the decision which has removed the uncertainty regarding the Luncheon Club. Councillor Marren explained that the decision was an important development in progressing the proposed extension to the Civic Hall as it involved acquisition of the Gables and the associated car park and also land to the rear and side of the Civic Hall. Councillor Groves stated that the negotiations were a good example of Cheshire East and the Town Council working together and expressed thank to Steph Corden, Head of Communities at Cheshire East for facilitating the transfer.

18. EXCLUSION OF PRESS AND PUBLIC

Council **RESOLVED** further to section 1 of the Public Bodies (Admission to Meetings Act 1960) to exclude press and public on the grounds that the matters to be considered concern commercial financial details best considered in confidence.

19. DRAFT ANNUAL REPORT

Council received a draft Annual Report for 2015/16 and suggested several alterations and amendments.