



5 May 2016

To: The Mayor and Members of Nantwich Town Council

You are hereby summoned to attend the Meeting of Nantwich Town Council to be held in the Peggy Killick Suite, Nantwich Civic Hall, Market Street, Nantwich on **Thursday 12th May 2016 at 7.00 p.m.** for the transaction of the business set out in the Agenda below.

Ian H Hope

Ian H Hope
Town Clerk

PRESENTATION TO MAYOR'S CHARITIES – 7.00 pm

The Mayor, Councillor Andrew Martin
will make cheque presentations to his charities for the year,

Nantwich in Bloom, Nantwich Museum and Nantwich Players.

AGENDA OF NANTWICH TOWN COUNCIL ANNUAL MEETING – 7.15 pm

PART 1

1. PUBLIC FORUM

- 1.1. To receive a report from Police representatives and discuss policing issues in the town.
- 1.2. To receive representations from members of the public.
- 1.3. To receive any representations from the public on planning applications.
- 1.4. To receive any questions submitted in advance in writing.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

Members are asked to declare any disclosable pecuniary interests relating to items on the agenda in accordance with the Council's adopted Code of Conduct.

4. CONFIRMATION OF MINUTES OF ANNUAL TOWN MEETING AND COUNCIL MEETING – 14 APRIL 2016

To confirm the minutes of the Annual Town Meeting held on 14th April 2016. The Town Council is asked to **RESOLVE** that the Minutes of the Annual Town Meeting held on 14th April 2016 and of the Council Meeting of the same date, be confirmed as a correct record, approved and signed by the Mayor.

5. MAYOR'S REPORT

To receive a list of the Mayor's engagements and to receive any announcements by the Mayor.

6. MAYOR'S CHARITIES – 2016/17

The Mayoral Charities for 2016/17 will be Nantwich Museum, Nantwich Players, Nantwich and St Luke's Hospice.

7. **CLERK'S REPORT AND CORRESPONDENCE**

The Town Clerk to report on correspondence and matters of urgency.

8. **PLANNING CONTROL**

Applications for Planning Permission . notification of planning applications by Cheshire East Council upon which comments are to be made (see list attached as Appendix A). The applications will be displayed at the meeting for inspection.

9. **DRAFT CHESHIRE EAST BOROUGH DESIGN GUIDE SUPPLEMENTARY PLANNING DOCUMENT (SPD)**

To receive a report on the SPD document.

10. **APPOINTMENT OF COMMITTEES AND PANELS FOR 2016/17**

To confirm the appointment of the following Committees and appoint Members to Committees and Panels of the Council.

The Town Council is asked to **RESOLVE** that Members are appointed to the various Committees and Panels of the Council as recommended below.

NB - The Mayor of the Council sits ex-officio on all Panels and Committees.

- (a) Policy Committee - 7 members
Councillors Butterill, Bartram, Bowyer-Bates, Groves (Chair), Lewis), Moran and Simpson (Vice Chair).
- (b) Finance Committee . 7 Members.
Councillors Bostock, Bowyer-Bates, Hall, Kirkham (Vice Chair), Lewis, Marren (Chair) and Moran.
- (c) Staffing Committee . 6 Members
Councillors Bartram, Hall, Kirkham, Marren (Vice Chair), Moran (Chair) and Simpson.
- (d) Tenders Sub-Committee . 3 Members
The Mayor and Chairs of Policy and Finance
- (e) Town Events Liaison Group
Councillors Lewis, Marren, Moran and Past Mayor, Mrs Christine Farrall.

11. **APPOINTMENT OF REPRESENTATIVES**

To appoint Members as the Council's representatives on various bodies.

Representatives generally hold a watching brief and are expected to report to Council any issues of significance.

- (a) Nantwich Partnership
Councillors Lewis and Hall.

NB - Councillors who are also Cheshire East Councillors for Nantwich Wards are invited to Partnership meetings in that capacity i.e. Councillors Butterill, Groves, Martin and Moran.

- (b) Nantwich in Bloom Committee
Councillors Simpson and Past Mayor Mrs Christine Farrall.
- (c) Nantwich Museum Trust
Councillors Kirkham and Simpson.
- (d) Allotments Panel
Councillors Bowyer-Bates, Butterill and Marren

- (e) Nantwich Civic Society
Councillor Hall and Past Mayor Mrs Christine Farrall.
- (f) Nantwich Senior Citizens Committee
Councillor Moran and Past Mayor Mr Graham Fenton.
- (g) Trustees of Nantwich Consolidated Charities.
Councillors Kirkham and Moran.
- (h) Litter Volunteer group
Councillor Lewis and Past Mayor Mrs Christine Farrall.

12. CONFIRMATION OF MINUTES OF FINANCE COMMITTEE 28 APRIL 2016

Council is asked to note the minutes and **RESOLVE** that the Recommendations contained in the above Minutes be accepted and approved and in particular
To note that consideration has been given to the adequacy of fidelity insurance cover,
To note that a risk assessment has been undertaken
To note that the adequacy of internal controls has been reviewed
To approve the appointment of Afford Bond as the Internal Auditor for 2016/17
To approve the capital and revenue reserves for 2016/17.

13. QUEENS 90TH COMMEMORATION

To consider provision of a commemorative feature to mark the Queens 90th Birthday.

14. BOROUGH COUNCILLORS REPORTS

To receive reports from Cheshire East Borough Councillors.

15. NANTWICH PARTNERSHIP

To receive a report on Nantwich Partnership

16. REPORTS OF REPRESENTATIVES

Members representing the Council on outside bodies or organisations are asked to report on matters of interest.

PART 2

17. EXCLUSION OF PRESS AND PUBLIC

Council is **RECOMMENDED** to **RESOLVE**: - Further to section 1 of the Public Bodies (Admission to Meetings Act 1960) the Committee hereby excludes press and public on the grounds that the matters to be considered concern commercial financial details best considered in confidence.

18. THE GABLES

To receive an information report on the acquisition of the Gables.

19. DRAFT ANNUAL REPORT

To approve the Annual Report for 2015/16.