



ANNUAL TOWN COUNCIL MEETING

MINUTES OF THE ANNUAL TOWN COUNCIL MEETING HELD ON 15TH JUNE 2014.

Present - Councillor Farrall (Mayor) and Councillors Bartram, Bostock, Bowyer-Bates, Butterill, Kirkham, Hall, Lewis, Marren, Martin, Moran and Simpson together with the Town Clerk.

Prior to the meeting, the Mayor, Councillor Christine Farrall, welcomed the Deputy Mayor of Cheshire East, Councillor Olivia Hunter and the Mayor of Crewe Town Council, Councillor Dennis Straine-Francis. She then made a presentation of cheques to her charities for the year, Nantwich in Bloom, Nantwich Players and Nantwich Museum. Representatives of the three charities thanked the Mayor for her sterling work during the year in raising £3,528 for the charities.

1. **PRAYERS**

Prayers were led by Reverend Barry Wilson.

2. **APOLOGIES FOR ABSENCE**

None.

3. **ELECTION OF MAYOR**

It was proposed by Councillor Lewis and seconded by Councillor Marren and **UNANIMOUSLY RESOLVED** that **Councillor Andrew Martin** be elected as Mayor of Nantwich Town Council, to hold office until the next annual meeting of the Council. Councillor Farrall invested the new Mayor with the chain of office. Councillor Martin made a formal declaration of office and then took the chair.

Councillor Martin responded to his election by thanking his proposer (Councillor Lewis) and seconder (Councillor Marren) for their kind words. He paid tribute to Councillor Farrall and the manner in which she had conducted herself as Mayor over the past year.

Councillor Martin announced that his wife, Mrs Linda Martin, would be his consort and Lady Mayoress for the mayoral year. Councillor Farrall invested Mrs Martin with the Consort's Medallion of Office.

4. **ELECTION OF DEPUTY MAYOR**

It was proposed by Councillor Moran and seconded by Councillor Marren and **UNANIMOUSLY RESOLVED** that **Councillor Norma Simpson** be elected as Deputy Mayor of Nantwich Town Council, to hold office until the next annual meeting of the Council. Councillor Martin invested the new Deputy Mayor with the medallion of office. Councillor Simpson made a formal declaration of office as Deputy Mayor.

5. **APPOINTMENT OF CHAPLAIN AND NOMINATION OF MAYOR'S CHARITY**

The new Mayor informed the Council that Reverend Canon Dr Barry Wilson, St. Mary's Church, would be his Chaplain for his year of office.

The Mayor named 4 local organisations, Nantwich in Bloom, Nantwich Players, Nantwich Museum and Nantwich Food Bank as his charities for the forthcoming year. He also announced that he would be supporting the Anthony Nolan Trust by running the London Marathon.

6. VOTE OF THANKS TO RETIRING MAYOR

Councillor Moran proposed a vote of thanks to the retiring Mayor, Councillor Farrall. He referred to the range of duties which Councillor Farrall had managed to undertake and the many events she had attended. He thanked her for her excellent work during the year in support of the local community, her charities and the Town Council and looked forward to her continuing involvement in several of the town's organisations.

Councillor Moran presented a Past Mayor's brooch to Councillor Farrall.

7. RETIRING MAYOR'S REMARKS

Councillor Farrall thanked Councillors and her consort, Mr David Farrall, for their support throughout the year and particularly for the support for her charities. She thanked Councillor Moran for his support for the Mayor's Charity Dance which had been particularly successful once again. She also thanked Councillor Martin for deputising for her on a number of occasions during the year and wished him well in his term of office.

8. ADJOURNMENT

There followed a brief adjournment for refreshments.
The meeting then resumed, with Councillor Martin in the Chair.

9. WELCOME TO NEW COUNCILLORS

The Mayor, Councillor Martin, welcomed the newly elected Councillors to the Council meeting.

10. DECLARATIONS OF OFFICE

Declarations of Office had been completed and received by the Clerk.

11. PUBLIC FORUM

Chief Inspector Gareth Lee explained the reasoning behind the formation of the new Crewe Policing Unit. He was aware that there was concern about the level of policing in Nantwich and stressed that the Nantwich Police Station would not be closing. The Mayor thanked the Chief Inspector for his talk.

There were no representations from members of the public.

12. CONFIRMATION OF MINUTES

Council **RESOLVED** that the minutes of the Annual Town Meeting held on 13th April 2015 and of the Council Meeting of the same date, be confirmed as a correct record, approved and signed by the Mayor.

13. DECLARATION OF INTERESTS

Councillors Butterill and Marren declared an interest in their capacity as Cheshire East Councillors on the Southern Planning Committee.

14. CLERK'S REPORT AND CORRESPONDENCE

14.1 Nantwich Youth Community Committee

The Clerk referred to an initiative by some residents in the town to establish a Youth Café for young people between the ages of 13 and 18. The Committee has approached the

Town Council for support and assistance. A report will be presented to Finance Committee in due course.

14.2 RHS Nantwich in Bloom Judging

The date for RHS judging has been set as Wednesday 15 July.

14.3 Macclesfield Town Council

Macclesfield Town Council was formally established on Thursday 21 May 2015. As a result Cheshire East is now fully parished. Councillor Liz Durham, was appointed as Mayor of Macclesfield and is also the Chair of the Town Council. The Deputy Mayor is Councillor Alift Harewood-Jones.

15. PLANNING CONTROL

Council **RESOLVED** to approve the recommendations of the Clerk in respect of all the applications listed and to make observations to Cheshire East.

16. APPOINTMENT OF COMMITTEES AND PANELS FOR 2014/15

Council **RESOLVED**

- (a) To appoint the following Committees
 - Policy Committee with 7 members
 - Finance Committee with 7 members
 - Staffing Committee with 6 members
 - Tenders Sub-Committee with 3 members
- (b) To adopt the Terms of Reference of each Committee as outlined in Appendix B
- (c) To appoint Members to the various Committees and Panels of the Council as recommended below.

NB - The Mayor of the Council sits ex-officio on all Panels and Committees.

- (a) Policy Committee - 7 members
Councillors Butterill, Bartram, Bowyer-Bates, Groves (Vice Chair), Lewis (Chair), Moran and Simpson.
- (b) Finance Committee . 7 Members.
Councillors Bostock, Bowyer-Bates, Hall, Kirkham (Vice Chair), Lewis, Marren (Chair) and Moran.
- (c) Staffing Committee . 6 Members
Councillors Bartram, Hall, Kirkham, Marren (Vice Chair), Moran (Chair) and Simpson.
- (d) Tenders Sub-Committee . 3 members
The Mayor and Chairs of Policy and Finance
- (e) Retail Working Group . 3 members
Councillors Lewis, Marren and Moran and Past Mayor, Mrs Christine Farrall.

17. APPOINTMENT OF REPRESENTATIVES

Council **RESOLVED** to appoint Members as the Council's representatives on various bodies as outlined below. Representatives generally hold a watching brief and are expected to report to Council any issues of significance.

- (a) Nantwich Partnership
Councillors Lewis and Hall.

NB - *Councillors who are also Cheshire East Councillors for Nantwich Wards are invited to Partnership meetings in that capacity i.e. Councillors Butterill, Groves, Martin and Moran.*

- (b) Nantwich in Bloom Committee
Councillors Simpson and Past Mayor Mrs Christine Farrall.
- (c) Nantwich Museum Trust
Councillors Kirkham and Simpson.
- (d) Allotments Panel
Councillors Bowyer-Bates, Butterill and Marren
- (e) Nantwich Civic Society
Councillor Hall and Past Mayor Mrs Christine Farrall.
- (f) Nantwich Senior Citizens Committee
Councillor Moran and Past Mayor Mr Graham Fenton.
- (g) Trustees of Nantwich Consolidated Charities.
Councillors Kirkham and Moran.
- (h) Litter Volunteer group
Councillor Lewis and Past Mayor Mrs Christine Farrall.

18 AUTHORISATION OF CHEQUES AND OTHER FINANCIAL DOCUMENTATION

- a) A total of four signatories is required . any two Members on each cheque, on the Royal Bank of Scotland and Treasurer's and Direct Reserve Account:-

Current Authorised Signatories – Councillors Butterill, Lewis, Moran and Mr Graham Fenton on the Royal Bank of Scotland current (Treasurer's) account and, where necessary, the Royal Bank of Scotland Direct Reserve account.

- (b) Mayor's (or Chairman's) Charity Fund Account Royal Bank of Scotland Nantwich:-

Current Signatories – Any two of the four named above.

- (c) Nantwich Town Council Trading Account Royal Bank of Scotland Nantwich:-

Current Signatories – The Town Clerk.

The Council **RESOLVED** that

Any two of the following

Councillors Butterill, Lewis, Marren and Moran and the Clerk

be authorised to operate and sign documents and cheques in regard to the Royal Bank of Scotland Nantwich Town Council current (Treasurer's) account and, where necessary, the Royal Bank of Scotland Direct Reserve account and

be authorised to operate and sign documents and cheques in regard to the Royal Bank of Scotland Town Council Charity Fund account.

Any two of the following

Councillors Butterill, Lewis, Marren and Moran and the Clerk

be authorised to operate and sign documents and cheques in regard to the Royal Bank of Scotland Nantwich Town Council Trading Account

19. CONFIRMATION OF MINUTES OF TENDERS SUB-COMMITTEE 15 APRIL 2015

Council noted the minutes and **RESOLVED** that the Recommendation contained in the above Minutes be accepted and approved.

20. CONFIRMATION OF MINUTES OF FINANCE COMMITTEE 23 APRIL 2015

Council noted the minutes and **RESOLVED** that the Recommendations contained in the above Minutes be accepted and approved.

21. ACCOUNTS 2014/2015

Council receives a report on the Audited Accounts for 2014/2015:-

- a Statement of Accounts
- b Governance Statement
- c Report of Variances (2013/2014 and 2014/2015)

Council **RESOLVED** that the Accounts for 2014/2015 be approved and that the Annual Return for 2014/2015 be approved, signed by the Mayor and submitted to the External Auditor, BDO.

22. DATES OF MEETINGS

Council approved the dates of Council and Committee meetings for 2015/16.

23. BOROUGH COUNCILLORS REPORTS

Councillor Moran noted that work on the Nantwich Aqueduct would start in September. This was one of a number of schemes supported by the Nantwich Partnership.

END