



Minutes of the Town Council Meeting held on 6th June 2011.

Present - Councillor Moran (Mayor) and Councillors Butterill, Cooper, Farrall, Fenton, Hutton, Lewis, Marren, Martin, and Simpson together with the Town Clerk.

17. PUBLIC FORUM

There were no comments or questions from the public on this occasion.

18. APOLOGIES FOR ABSENCE

Apologies were made on behalf of Councillor Farr and Councillor Hopkins.

19. CONFIRMATION OF MINUTES OF TOWN COUNCIL MEETING 16/5/2011

RESOLVED that the Minutes of the Council Meeting held on 16th May 2011, be confirmed and approved as a correct record and signed by the Mayor.

20. MAYOR'S REMARKS

The new Mayor, Councillor Moran, said he had experienced a relatively 'light' introduction to his term of office. He had attended the Cheshire East Mayor Making at Tatton Park on 18th May. He had enjoyed an excellent production of 'Katherine Howard' at the Players Theatre on 26th May.

21. DECLARATION OF INTERESTS

In relation to item 13 (transfer of services) Councillors Butterill, Moran, Martin and Marren all declared personal interests as the potential transfer is of premises / services held by Cheshire East Council and they are all Cheshire East Councillors as well as Town Councillors. Councillor Marren, in addition, declared a personal interest because his son is employed at the Civic Hall, one of the premises which may transfer to the Town Council. Cheshire East Councillors also declared personal interests in planning application 11/1266N (Children's Centre) because the application was submitted by Cheshire East Council. Councillors Fenton and Simpson declared personal interests as governors of Highfield School in a planning application relating to the school (application 11/1677N – extension to Head teachers office).

22. ACCOUNTS MAY 2011

Council **RESOLVED** that the Comparison with Budget Sheet presented be noted and payments for May 2011 be approved.

23. CLERK'S REPORT AND CORRESPONDENCE

The Clerk's report is attached as Appendix A.

24. MINUTES OF TRANSPORT GROUP

RESOLVED that the Minutes of the Transport Group of 17th May 2011 be noted.

25. MINUTES OF TOWN WATCH COMMITTEE

RESOLVED that the Minutes of the Town Watch Committee of 2nd March 2011 be noted.

26. SMALL GRANTS SCHEME

An application had been received under the Small Grants Scheme from Ms Lindsey Piper, in respect of the Arts Festival. In view of the fact that this was a first attempt to establish an Arts Festival and the fact that a detailed letter had been submitted explaining the need for additional funding, the Council **RESOLVED** that the sum of £500 be awarded to Lindsey Piper under the Small Grants Scheme to assist in the staging of Nantwich Arts Festival over weekend 17/19th June.

27. PLANNING CONTROL

RESOLVED that the observations on planning applications shown in Appendix B should be transmitted to the Cheshire East Council planning officer.

Councillor Moran drew attention to the proposed exhibition of use and development of the currently disused Health Centre on Beam Street for retail use scheduled for 20th / 21st June 2011.

28. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that pursuant to the Public Bodies (Admission to meetings) Act 1960 the press and public be now excluded from the meeting because of the confidential nature of the business to be discussed which concerns financial terms, conditions of employment and changes to the Council's committee structure.

29. TRANSFER OF SERVICES – CHESHIRE EAST COUNCIL

Council considered the offer of Cheshire East Council of transfer of certain buildings and services in the town. Councillors had previously discussed the matter in an informal session and had also been provided with details of the offer and ancillary information to assist in their deliberations.

RESOLVED that:-

- a. The response to the offer of Cheshire East Council (contained in the schedules attached to an email of 21st April 2011) be as follows:-
Nantwich Civic Hall; the Gables; Brookfield Hall; Indoor and Outdoor markets; Snow Hill and Nantwich market toilets; Barony toilet block; Brookfield Park; Brookfield 1 and Brookfield 2 allotments. Not children's play areas. The acceptance of the transfer to be subject to satisfactory surveys, accurate financial information on running costs and staffing and acceptable TUPE arrangements.

- The Clerk to be authorised to draft a response on the lines agreed and transmit it to Cheshire East Council.
- b. The Town Plan and Partnership Committee be authorised to negotiate terms and conclude agreements on behalf of the Town Council with Cheshire East Council in regard to all aspects of transfer of services and premises, subject to regular reports on progress to the Council.
 - c. The Clerk be requested to work with the Town Plan and Partnership Committee and authorised, in consultation with the Chairman of the Committee, to appoint surveyors, accountants, solicitors and any other professionals to act on the Council's behalf in advising, negotiating and drawing up documentation to effect the transfer. (The Clerk, in consultation with the Chairman of the Committee, to have authority to agree expenditure on professional fees, to be met from revenue reserves if necessary.)

30. **COMMITTEE STRUCTURE**

Members considered the Committee Structure and Representatives and **RESOLVED** that appointments should be as shown in Schedule 15 and 16.

- END -

Signature: _____

Date: _____

ITEM 15 - SCHEDULE - APPOINTMENT OF COMMITTEES FOR 2011/12

To appoint Members of the various Committees of the Council.

NB - The Mayor of the Council sits ex-officio on all Committees except where stated otherwise.

- (a) Policy Committee – 6 Members
As determined above (no ex-officio membership).
The former Policy and Resources Committee should concentrate on policy matters, reduce membership to six and the financial aspects of its remit be largely transferred to Finance Committee. *Members: Councillors Butterill, Moran, Lewis, Farrall, Fenton and Martin.*
- (b) Grants and Awards Committee – 4 Members
Councillors Hutton, Farrall, Lewis and Butterill.
- (c) Nantwich Town Watch Committee – 4 Members
Councillors Hopkins, Farrall, Moran and Mrs Joyce Stockton be invited to join.
Police and other representatives to be invited by Committee.
- (d) Town Plan and Partnership Committee – 5 Members. No ex-officio membership. *Councillors Lewis, Fenton, Hopkins, Marren and one Nantwich Independent.*

It was at this point it was **RESOLVED** that press and public be re-admitted.

- (e) Staffing Committee – 5 Members
To be appointed by the Council as and when required.
Remit to be expanded to involve appointment grading etc., of staff and involvement with TUPE transfer from Cheshire East Council.
Councillors Butterill, Marren, Fenton, Simpson and Cooper.
- (f) Finance Committee – 5 Members. No ex-officio membership.
Councillor Lewis, Fenton, Marren, Farr and Moran.
- (g) Freedom of Information Committee – 2 Members
Mayor of the Council (Deputy Mayor if Mayor is unavailable) and Chairman of Policy (Vice Chair if Chair unavailable).
- (h) Quality Status Working Group – 5 Members
To be appointed by the Council as and when required.

There was discussion as to whether the day of Council might be altered from Monday. The Clerk agreed to circulate possible options for future consideration.

ITEM 16 - APPOINTMENT OF REPRESENTATIVES

To appoint Members as the Council's representatives on various bodies. Representatives generally hold a 'watching brief' and are expected to report to Council any issues of significance.

- (a) Nantwich in Bloom Committee
Councillors Hopkins and Simpson.
- (b) Nantwich Museum Trust
Councillors Hutton and Simpson.
- (c) Crewe East Council Allotments Panel
Councillor Butterill.
- (d) Crewe & Shrewsbury Passenger Association - DELETED
- (e) Crewe Police Division – Local Consultative Committee
To be nominated by Town Watch Committee.
- (f) Nantwich Civic Society
Councillor Farrall.
- (g) Upper Weaver Initiative - DELETED
- (h) Crewe & Nantwich Sustainability Alliance - DELETED
- (i) Nantwich Senior Citizens Committee
Councillors Moran and Fenton.
- (j) Trustees of Nantwich Consolidated Charities.
Councillors Farr and Cooper.
- (k) Nantwich Town Transport Group
Councillors Moran and Hutton. (Councillor Butterill is already Chairman.)
- (l) Nantwich Tennis Club – DELETED
- (m) Family Fun Day Committee.
Councillor Cooper.
- (n) Litter Volunteer Group
Councillors Lewis and Farrall.

OTHER MATTERS

A number of other matters were also discussed and agreed as follows:-

- Members who sit on bodies or organisations in a personal capacity may report issues to the Council where they are relevant.
- Reports of representatives, including those in the bullet point above, except in matters of real urgency, should be in writing, provided to the Clerk 2 clear days before a Council meeting and circulated at the meeting.
- 'Information only' headings to be included on agendas – reports of representatives to be under this item. Minor actions by Chairman and Clerk might also be included in this item.
- Increased consultation involving the Leader of the Council and the appropriate Chairman in regard to the draft agendas prior to meetings.
- Committee dates to be reviewed at a future Council. General effort to reduce numbers of meetings and to reduce length of meetings.
- Terms of reference of Policy and Resources, Finance and Staffing Committee to be reviewed at Policy Committee for approval by Council.

- END -

REPORT OF TOWN CLERK TO COUNCIL 6TH JUNE 2011

CORRESPONDENCE AND MATTERS OF URGENCY

1. Attendance at Street Entertainment (11/6/11) was agreed – Councillor Moran.
2. Further briefing regarding Code of Conduct and Standing Orders for new Members agreed on 13/6/11.
3. Small office in Brookfield Hall – tenant given notice as from end of June. New tenant needed, intend to advertise. Also Members noted that Slimming World (a Thursday occupier) had given notice.
4. Children trespassing on roof – intention to take steps to discourage. Members noted bird spikes, barbed wire and notices intended.
5. Work on Mill Island drainage beginning on Wednesday. Members reminded of £20,000 grant and £14,000 commitment plus Engineers fees.
6. Meeting – Market Rents on 3rd June 2011. A note was circulated and briefly discussed. Councillors Moran and Lewis had attended the meeting.
7. Talk of the Town newsletter – distribution intended week beginning 13th June 2011. Members were informed that the Clerk intended another edition quite soon to include railway timetable and publicity of proposed transfer from Cheshire East Council.
8. Note of courses to show people how to prepare and submit effective grant applications was tabled. Councillors were invited to attend.

- END -

NANTWICH TOWN COUNCIL MEETING 6TH JUNE 2011PLANNING APPLICATIONS FOR CONSULTATION

No	Applicant	Development	Site
11/1299N	Mr N Kingston	Extension to time limit of application P08/0205 for replacement of outbuilding to provide three affordable dwellings.	Land to rear 165 Welsh Row.
Comment: While the Council appreciate that objection to an extension of time for development would be unlikely to succeed, Councillors maintain their existing concerns about this application on the grounds that the site is very small and the proposal is unsuitable for such a restricted site.			
11/1300N	Mrs N Parton	Single storey extension for bedroom and en-suite for disabled person.	9 Manor Gardens.
Comment: No comment.			
11/1382N	Mrs A Bradshaw	Demolition of conservatory and proposed ground floor kitchen extension.	9 Brunner Grove.
Comment: No comment.			
11/1439N	T-Mobile Ltd c/o WHP Wilkinson Helsby.	Telecommunications upgrade.	Pepper House Market Street.
Comment: No comment.			
11/0858N/ 11/0862N	Ivory Management Ltd	Internal alteration associated with conversion of upper first and second floors to form four no. self contained residential flats (2 no two bedroom and 2 no. one bedroom) to include removal of later non load bearing partitions, shower cubicles etc., and provision of new non load bearing studwork partitioning as illustrated in drawings.	Old Vaults, 48 High Street.
Comment: No comment.			
11/1483N 11/1763N	Mrs V Blacklay	Single storey rear extension to replace existing single storey extension.	116 Hospital Street
Comment: No comment.			

No	Applicant	Development	Site
11/1588N	HSBC Corporate Real Estate.	To install 1 no. TTW ATM within Existing window aperture on Main High Street elevation.	47 High Street.
11/1586N	HSBC Corporate Real Estate.	Proposed signage.	47 High Street.
Comment: Council would simply draw the attention of the Conservation Officer to the need to treat such applications with particular care to avoid clutter or signs which are out of keeping with the Conservation Area and atmosphere of the town centre.			
11/1531N	Mr P Williams	Conservatory to rear.	95 Audlem Road.
Comment: No comment.			
11/0799N	Mr O Dakin	To create a second access onto the property from the Main road.	Shrewbridge Lodge Shrewbridge Road.
Comment: The Council does not object to the application but this is a very fast stretch of road where drivers habitually ignore speed limits and an additional access, at a point where visibility is somewhat restricted, must be treated with particular care as regards design and positioning.			
11/1536N	Alexandra Countryside Investments Ltd	Hotel reception and function room, 18 Bedrooms, garden car park and access.	Residence (Nantwich) Ltd. Mill Street.
Comment: Broadly speaking, the Town Council welcomes the application as additional good quality accommodation in the town is desirable. Having said that, the Council would ask that particular attention is paid to the following matters:-			
<ul style="list-style-type: none"> ▪ An offer of improvements to the Barony facilities to make up for loss of green space at the Residence has been made. The Council considers that a figure of around £60,000 is a relatively small sum for the loss of what is a potentially valuable recreational amenity in a very convenient position and would ask that the figure is critically examined. It is also important that close tracking of the contribution takes place, so that local stakeholders, including the Town Council, may have a say in expenditure and be assured that it clearly benefits the residents and recreational facilities in the town. ▪ 22 car parking spaces for an 18 bed hotel and 120 capacity function room close to a night club and other restaurants seems fairly low. The Planning Officer is asked to consider the adequacy of parking provision carefully. ▪ It goes without saying that this is a sensitive and important location in the conservation area and the design and setting of the proposed hotel and ancillary facilities must be treated with great care, bearing in mind especially the loss of attractive green space and the location next to a handsome and valued historic building. 			

ADDITIONAL PLANNING APPLICATIONS FOR CONSULTATION

No	Applicant	Development	Site
11/1681N Comment: No comment.	Mr T Johnson	Front elevation mono pitched tiled roof to replace flat roofs.	Rivendell, 26, Weaverside.
11/1684N Comment: No comment.	Mr A Ross	Proposed canopy.	Millfields CP School, Marsh Lane
11/1680N Comment: No comment.	Mr T Sterland	Single storey side extension.	21 Mytton Drive.
11/1740N Comment: No comment.	Mr A Taylor	First floor rear extension.	77 Audlem Road.
11/1266N Comment: No comment.	Mr S Cottle Cheshire East Council	Installation of a new external canopy structure within the existing childrens centre outdoor space.	Nantwich Childrens Centre, Dog Lane.
11/1677N Comment: No comment.	Mr S Dyson Highfield CP School	Proposal consists of a small single storey extension to the entrance area at Highfields CP School Nantwich. The extension will create an improved Headmasters office, reception area and waiting area and new Bursars Office.	Highfield CP School Cumberland Ave.
11/1745N Comment: No comment.	Mrs P Barbour	Alteration to first floor windows to form French Doors and Balcony.	17 Richmond Village