



ANNUAL COUNCIL MEETING

Minutes of the Annual Town Council Meeting held on 11th May 2009.

Present - Councillor Cafferty (Chairman) and Councillors Martin, Farrall, Fenton, Hope, Stockton, Williams, McGinnis, Moran, Tooke, Lewis and Simpson together with the Town Clerk.

1. PRAYERS

Prayers were lead by Reverend Peter Chantry in the unavoidable absence of Reverend Trevor Beckett, Chaplain to the retiring Chairman.

2. APOLOGIES FOR ABSENCE

All Members were present.

3. ELECTION OF MAYOR

It was proposed and seconded and **UNANIMOUSLY RESOLVED** that Councillor Edith Williams be elected as Mayor of Nantwich Town Council, to hold office until the next annual meeting of the Council.

Councillor Cafferty invested the new Mayor with the chain of office. **Councillor Williams made a formal declaration of office and then took the chair.**

Mrs Barbara Cafferty, the retiring Chairman's consort, invested the new Mayor's consort, Mr Alan Williams, with the consort's medallion of office.

Councillor Williams responded to her election by thanking her proposer (Councillor McGinnis) and seconder (Councillor Farrall) for their kind words. She paid tribute to Councillor Cafferty and the manner he had conducted himself as Chairman over the past year. She welcomed her guests, some of whom had travelled a long way to be there. She also welcomed the Mayor of Cheshire East, Councillor Margaret Simon and the local MP Edward Timpson. She spoke of an exciting time ahead and the honour of being the first Mayor of Nantwich.

4. ELECTION OF DEPUTY MAYOR

It was proposed by Councillor Moran and seconded by Councillor Tooke and **UNANIMOUSLY RESOLVED** that Councillor Joyce Stockton be elected as Deputy Mayor of Nantwich Town Council, to hold office until the next annual meeting of the Council.

Councillor Williams invested the new Deputy Mayor with the medallion of office.

Councillor Stockton made a formal declaration of office as Deputy Mayor. She thanked the Council for the honour it was bestowing and expressed her intention to support the new Mayor during the forthcoming year.

5. APPOINTMENT OF CHAPLAIN AND NOMINATION OF MAYOR'S CHARITY

The Mayor informed the Council that the Reverend Peter Chantry, Rector of St Mary's Parish Church would be her Chaplain for her year of office.

She named the Macmillan Unit at Leighton Hospital as her charity for the forthcoming year.

6. VOTE OF THANKS TO RETIRING CHAIRMAN

Councillor Hope proposed a vote of thanks to the retiring Chairman Councillor Cafferty. He referred to the wide range of duties which Councillor Cafferty had managed to undertake during his year and the innovations he had made. He commented that the retiring Chairman had been respected by all members of the Council and had 'lead from the front' as a real community Councillor. He paid tribute to the support Barbara had given during the year and expressed the pleasure of all Councillors at her recovery from illness.

7. RETIRING CHAIRMAN'S REMARKS

Councillor Cafferty thanked Councillors for their support throughout the year. He expressed his pride in the Town Council. He hoped Nantwich would become a 'model' in the devolution of services. He praised the work of Inspector Hassall and the police. He gave sincere thanks to his family for their 100% support.

8. ADJOURNMENT

There followed a brief adjournment for refreshments.

The meeting then resumed, with Councillor Williams in the Chair.

PUBLIC FORUM

Mrs Georgina Ross of Wellington Road, expressed her concerns about the new signage on roads in the town and the increased traffic in Wellington Road. Councillor Lewis spoke in support of her concerns. Councillor Moran agreed to meet her with the traffic Engineer and to discuss any problems on site. It was agreed that the issue would be discussed with the Transport Group.

9. PRESENTATION – TOWN CENTRES MANAGER

The Council thanked Elaine Dodd for her hard work and promotion of Nantwich and presented her with a card and pen in recognition of her efforts.

10. DECLARATION OF INTERESTS

Councillor Moran declared a personal interest in matters relating to Cheshire East Council as a member of that Authority.

11. **CONFIRMATION OF MINUTES OF THE ANNUAL TOWN MEETING & TOWN COUNCIL MEETING BOTH HELD ON 6TH APRIL 2009**

RESOLVED that the Minutes of the Annual Town Meeting, held on the 6th April 2009, and the Council Meeting of the same date, circulated by post on 23rd April 2009, be confirmed as a correct record and signed by the Mayor.

12. **CLERK'S REPORT AND CORRESPONDENCE**

The attached report, Appendix A refers.

13. **PLANNING CONTROL**

The applications for Planning permission shown on Appendix B were considered and it was **RESOLVED** that the observations shown in respect of each application should be transmitted to the Cheshire East Council planning officer.

14. **APPOINTMENT OF COMMITTEES AND PANELS FOR 2009/2010**

To appoint Members to the various Committees and Panels of the Council.

NB - The Mayor of the Council is ex officio on all Panels and Committees, except where otherwise stated. The Council **RESOLVED to appoint the following Panels and Committees:-**

- (a) Policy & Resources Committee
All Members of the Council.
- (b) Grants and Awards Panel – 4 Members (2:2)
Councillors Farrall, Lewis, Stockton and Cafferty.
- (c) Nantwich Town Watch Committee – 5 Members
Councillors Tooke, Stockton, McGinnis, Hope and Martin.
Co-opted representatives from various interested organisations also form part of the Committee.
- (d) Town Plan & Partnership Committee – 5 Members (3:2)
Councillors McGinnis, Lewis, Hope, Cafferty and Fenton.
No ex-officio representative.
- (e) Staffing Panel – 5 Members
To be appointed as required.
- (f) Finance Committee – 5 Members (3:2)
Councillors Lewis, McGinnis, Cafferty, Fenton and Hope.
No ex-officio representative.
- (g) Freedom of Information Committee – 2 Members
Mayor of the Council (Deputy Mayor if Mayor is unavailable).
(Chairman of Policy & Resources Vice Chair if Chair unavailable)

15. APPOINTMENT OF REPRESENTATIVES

To appoint Members as the Council's representatives on various bodies:-

- (a) Nantwich in Bloom Committee
Councillors Tooke and McGinnis.
- (b) Nantwich Museum Trust
Councillors Simpson and Cafferty.
- (c) Crewe & Nantwich Borough Council Allotments Panel
Councillor Cafferty.
- (d) Crewe & Shrewsbury Passenger Association
Councillor Fenton.
- (e) Crewe Police Division – Local Consultative Committee
Councillors Stockton and Tooke.
- (f) Nantwich Civic Society
Councillors Cafferty and Farrall.
- (g) Upper Weaver Initiative
Councillor Moran and Martin.
- (h) Crewe & Nantwich Sustainability Alliance
Councillor Fenton.
- (i) Nantwich Senior Citizens Committee
Councillors W S McGinnis and Fenton.
- (j) Trustees of Nantwich Consolidated Charities.
Councillors Hope and Williams.
- (k) Transport Group
Councillors Moran and Lewis.
- (l) Food Festival Advisory Group
Councillors Hope, Cafferty and Fenton.
- (m) Nantwich Tennis Club
Councillor Farrall.

16. AUTHORISATION OF CHEQUES AND INSPECTION OF ACCOUNTS

The Council **RESOLVED** as follows:-

Cheque and bank documents signatories and authorisation for all purposes for Royal Bank of Scotland and Treasurer's and Special Interest Bearing Account:-

- (a) A total of 4 possible signatories required. Any 2 Members, together with the Town Clerk, to be authorised to sign cheques and documents.

Named Signatories – Councillors Mr S Hope, Mr J Lewis, Mrs E Williams and Mrs J I Stockton, together with the Town Clerk (Mr W R Graham), on the Royal Bank of Scotland Treasurers account and Royal Bank of Scotland Special Interest Bearing Account.

(b) **Chairman’s Charity Fund Account Royal Bank of Scotland Nantwich:-**

Named Signatories – Any two of the four Councillors named above but no necessity for the signature of the Town Clerk.

17. REPORTS OF REPRESENTATIVES

Members representing the Council on outside bodies and organisations are requested to make a brief report on matters of interest.

Fun Day

Councillor Cafferty reported organisation on-going. Grant cheque awaited. All Stars Motor Cycle Stunt group would be a major attraction.

Allotments

Councillor Cafferty reported on Brookfield ‘open day’ in early July. New category of award – grateful for the amount set aside for a trophy by the Council. Mini-orchard to be established under large Chestnut tree at Brookfield. Hay from Holly Holy Day had been deposited at Welshman’s Lane – it was not usable and Councillor Cafferty asked for it to be removed as soon as possible. Toilet refurbishment at Cheshire East going ahead.

Nantwich in Bloom

Councillor Farrall reported progress and that a number of businesses were to display flowers on their frontages.

Civic Society

Councillor Farrall reported on new web site and asked about a former Town Council shield for outstanding development. Curshaws were the last recipient. Clerk to look into what had happened to the scheme.

Caspa

Councillor Fenton reported on a new timetable for trains calling at Nantwich soon to come into effect.

Transport Group

Councillor Moran mentioned that there was now no Local Joint Committee on traffic and highway matters, so the Transport Group was particularly important. Clerk was requested to contact Cheshire East Council to clarify the position and progress regarding ‘Residents only parking schemes’ in Nantwich.

18. DATES OF FUTURE MEETINGS

The attached Appendix C sets out the dates of meetings for 09/10. **RESOLVED** that the programme of meetings be approved with the possibility of “stand-by” Policy and Resources in April and May if needed.

19. ACCOUNTS FOR APRIL 2009

Council **RESOLVED** that the Schedule of Payments and Receipts for April 2009 be approved and the Comparison with Budget sheets be noted.

20. MINUTES OF FINANCE COMMITTEE

RESOLVED that the Recommendations contained in the Minutes of the Finance Committee of 29th April 2009, (attached) be approved and implemented as appropriate.

21. MINUTES OF POLICY AND RESOURCES COMMITTEE MEETING 27TH APRIL 2009

RESOLVED that the Recommendations of the Policy and Resources Committee of 27th April 2009, (attached), be approved and the Resolutions be noted.

22. CONFIDENTIAL

RESOLVED that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded during consideration of the next agenda items on the grounds that the matters concern employment or contractual arrangements with third parties and are best considered in confidence.

23. DEVOLVEMENT OF CHESHIRE EAST SERVICES – REPORT OF TOWN CLERK

The report concerned matters arising from the intended approach to Cheshire East Council about local management of services and was provided only to Town Councillors.

Pursuant to approval of Minute 3 of the Policy and Resources Committee of 27th April, which had recommended the establishment of a Town Plan and Partnership Committee to make recommendations to Council about the feasibility of managing Cheshire East services or facilities, the Council **RESOLVED** that:-

The Town Plan and Partnership Committee be granted delegated authority to spend up to £10,000 in pursuance of its aims, including agreeing with and paying fees to such consultants or advisers it may consider appropriate and commissioning any work it considers necessary (the £10,000 to be vired from the £30,000 figure for Environmental General, budget line 53).

Members noted that a fee of £1,500 had already been agreed with a consultant for work undertaken in initial research, contact with Cheshire East Councillors and presentation to the Policy and Resources Committee.

In relation to the Resolution mentioned above, Councillor Lewis, pursuant to Standing Order 9, requested a named vote. There voted for the Motion:- Councillors Cafferty, Tooke, Moran, McGinnis, Stockton and Hope. There voted against the Motion:- Councillors Martin, Farrall, Fenton, Lewis and Simpson.

24. ASSISTANCE TO MUSEUM

Councillor Cafferty reported a matter which arose as a matter of urgency. After consultation with Councillor Lewis, as Leader of the Conservative Group, a £500 grant for a particular purchase had been agreed in anticipation that the Council would lend it's support. **RESOLVED** that the action be approved and the sum of £500 be paid to the Museum (section 144 and 145) Local Government Act 1972, from 'Local Organisations' budget, as a contribution to purchase of a painting with particular local associations with the town.

- END -

Signature: _____

Date: _____

REPORT OF TOWN CLERK TO TOWN COUNCIL 11TH MAY 2009

CORRESPONDENCE AND MATTERS OF URGENCY

1. Chairman suggests an award for new allotments – probable cost for shield or plaque £40-£50 – approved.
2. Civic Society AGM on 19th May at 7.30pm in Nantwich Museum. All welcome to attend (tabled).
3. Cheshire Fire Service Corporate Plan (tabled).
4. Police Authority “Have your Say meetings” on 12th May 2009, in Sandbach Town Hall, and 18th May 2009, in Wilmslow British Legion at 7pm (tabled). (It was suggested that Inspector Hassall make a presentation to the Policy and Resources Committee on a suitable date in the future).
5. CASPA Minutes (tabled).
6. Council noted that the drains were still causing trouble. The Clerk intends to seek quotes and to deal with the problem properly. Increased use of the building has revealed the defects of the sewers and partial work has not rectified what is a more fundamental health and hygiene problem.
7. Council agreed that at a future meeting John Dunning of South Cheshire Chamber of Commerce be invited to make a presentation on his work and possible links with business/retailers.
8. Clerk reported briefly on a meeting with Bill Howie re: (a) Army march past and (b) Deputy Mayoral chain. **RESOLVED:** that a budget for the hosting of the reception after the Army march past be approved not exceeding £3000.

- END -

NANTWICH TOWN COUNCIL MEETING 11TH MAY 2009PLANNING APPLICATIONS FOR CONSULTATION

No	Applicant	Development	Site
P09/0724	Mr P Bowen	Two storey side extension	28 Jackson Avenue.
Comments: No comment.			
P09/0858	Mr C Brookfield	Demolition of single storey garage / porch and utility room. Construction of new two storey extension.	7 Blagg Avenue.
Comments: No comment.			
P09/0868	McCarthy & Stone Developments Ltd.	Variation of condition 3 & 6 planning permission ref. P05.1618 for the erection of sheltered apartments for the elderly to amend boundary (see drawing nos. 1251-002-1K & S329-6B).	Beatty Court, Holland Walk.
Comments: No comment.			

DATES OF TOWN COUNCIL MEETINGS 2009/10

Monday 11th May 2009	Town Council Annual Meeting 7.00pm
Monday 18 th May 2009	Policy and Resources Meeting 7.30pm
<i>Monday 25th May 2009</i>	<i>Spring Bank Holiday</i>
Monday 8th June 2009	Town Council Meeting 7.00pm
Monday 22 nd June 2009	Policy and Resources Meeting 7.30pm
Monday 13th July 2009	Town Council Meeting 7.00pm
<i>Monday 31st August 2009</i>	<i>August Bank Holiday</i>
Monday 14th September 2009	Town Council Meeting 7.00pm
Monday 28 th September 2009	Policy and Resources Meeting 7.30pm
Monday 12th October 2009	Town Council Meeting 7.00pm
Monday 26 th October 2009	Policy and Resources Meeting 7.30pm
Monday 9th November 2009	Town Council Meeting 7.00pm
Monday 23 rd November 2009	Policy and Resources Meeting 7.30pm
Monday 14th December 2009	Town Council Meeting 7.00pm followed by Mayor's Christmas refreshments but not before 8.00pm
<i>Christmas & New Year Holidays</i> <i>Christmas Day</i> <i>Boxing Day</i> <i>New Year's Day</i>	<i>Friday 25th December 2009</i> <i>Saturday 26th December 2009</i> <i>Friday 1st January 2010</i>
Monday 11th January 2010	Town Council Meeting 7.00pm
Monday 8th February 2010	Town Council Meeting 7.00pm
Monday 22 nd February 2010	Policy and Resources Meeting 7.30pm
Monday 8th March 2010	Town Council Meeting 7.00pm
Monday 19th April 2010	Annual Town Meeting 7.00pm Immediately followed by Town Council Meeting but not before 7.30pm.
<i>Friday 2nd April 2010</i>	<i>Good Friday</i>
<i>Monday 5th April 2010</i>	<i>Easter Monday</i>
<i>Thursday 3rd May 2010</i>	<i>Bank Holiday</i>
Monday 10th May 2010	Town Council Annual Meeting 7.00pm
<i>Thursday 31st May 2010</i>	<i>Spring Bank Holiday</i>



Nantwich Town Council

MINUTES OF FINANCE COMMITTEE

WEDNESDAY 1ST JULY 2009 AT 2.30PM.

In attendance: - Councillor Lewis (Chairman), Councillors Hope, Cafferty and Williams together with the Town Clerk.

1. **APPOINTMENT OF CHAIRMAN**

Councillor John Lewis was appointed as Chairman.

2. **APPOINTMENT OF VICE-CHAIRMAN**

Councillor Bill McGinnis was appointed as Vice-Chairman.

3. **APOLOGIES FOR ABSENCE**

Councillor Steve Hope.

4. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

5. **MINUTES OF MEETING OF 29TH APRIL 2009**

The Minutes of the Committee meeting of 29th April 2009 were approved as a correct record.

6. **REVIEW OF CURRENT INVESTMENTS**

After discussion of available options it was **RESOLVED** that:-

A business bond be opened in the name of Nantwich Town Council for such sum as the Town Clerk may determine in association with Councillor John Lewis, deposited with the Abbey for a period of one year at a fixed rate of 3.2% gross AER. Operators to be the Town Clerk, William Riddell Graham and Councillor John Lewis.

A business bond be opened in the name of Nantwich Town Council for such sum as the Town Clerk may determine in association with Councillor John Lewis, deposited with Alliance & Leicester for a period of one year at a fixed rate of 3.2% gross AER. Operators to be the Town Clerk, William Riddell Graham and Councillor John Lewis.

7. **TO CONSIDER LONGER TERM INVESTMENTS**

Councillors discussed longer term possibilities. It was agreed that diversity of capital investment into roughly four portions was a sensible approach. It was agreed that the possibility of Gilts (Government loans) should be explored when current Time Deposits ended and Councillors McGinnis and Fenton (both having a financial background) agreed to undertake some investigation into options and the state of the gilt market.

8. **NEXT MEETING**

Tuesday 4th August 2009, in Brookfield Hall at 2.30pm.

- END -

Signature: _____

Date: _____



Nantwich Town Council

Minutes of the Policy and Resources Committee of the Council held on Monday 27th April 2009.

Present - Councillors Moran (Chairman), Cafferty, Farrall, Fenton, Hope, Lewis, Martin, Simpson, Stockton, Tooke and Williams together with the Town Clerk.

1 APOLOGIES FOR ABSENCE

Councillor Bill McGinnis (holiday).

2 EXCLUSION OF PRESS AND PUBLIC

RESOLVED that pursuant to the Public Bodies (Admission to Meetings) Act 1960, press and public be excluded from the meeting on the grounds that the finances and terms and conditions of employment of third parties were to be discussed and the matters were best considered in confidence.

3 PRESENTATION – CHESHIRE EAST DEVOLVEMENT OF SERVICES

The Clerk introduced David Marren, ex Director of Works at Crewe & Nantwich Borough Council. The Clerk reminded Councillors of the spectrum of different ways in which the Town Council could be involved in management of facilities and services run by Cheshire East, ranging from monitoring and comment, to full scale management and ownership. He pointed out the likelihood of a substantially increased precept, unless Cheshire East gave a full “dowry” with services.

David Marren made his presentation in relation to four services of the many managed by Cheshire East in the town, namely Civic Hall; Market; Allotments; and Street Entertainment.

He had spoken to leading Cheshire East Members who were reasonably receptive to the idea of devolution, although conscious that the new authority had many other priorities and Nantwich Town would not be the only Council requesting involvement in management of services. He had then gone on to research more fully the various services concerned and examined the costs involved.

David outlined the operation of the four services mentioned, concentrating on the Civic Hall, to illustrate some of the issues which might arise. He described some of the models which might be adopted. Some of the matters to consider included:-

- Clear management structure.
- Relationship between Officers and Councillors.
- Cash flow (e.g., payment of wages, when income may be much later than expenditure)
- Cheshire East Officers allocating part of their time to a service – where is that time to go if they are not part of the “Nantwich Town Council service?”



- Costs and charges (e.g., low charges for community activities).
- Several services in one building (e.g., one-stop shop in Civic Hall).
- Expertise to pay staff, issue invoices, check for structural stability, audit, IT support, etc.)
- Likelihood that Cheshire East would require a commitment by Nantwich Town Council to maintain a similar standard of service as in the past, as a starting point.

Members asked numerous questions, including whether there was experience of similar arrangements in other towns, how costs were made up, time-scales involved and staffing issues. David emphasised the need to examine each service in great detail and be familiar with all elements of costs. David issued a nine page outline of the main points made and a more detailed, confidential Report for Members to peruse at their leisure. He stressed that Cheshire East were interested in devolving services and that the issues he raised were not intended to discourage Members, merely to increase their awareness.

RECOMMENDED that:-

- (a) A Town Plan and Partnership Committee be formed to examine the issues arising and the feasibility of pursuing different models of involvement in management / ownership of Cheshire East services in Nantwich. The brief of the Committee to be to make recommendations to the Town Council with a view to having a “preferred approach” to put to Cheshire East but without ruling out other options. The Committee to consist of 3 Independents and 2 Conservatives nominated by the Groups but with no members who were also Cheshire East Councillors.
- (b) An invitation be extended to Councillor David Brown, Portfolio-holder for Performance and Capacity for Cheshire East, who had offered to meet the Council.
- (c) An appointment be made with Mr Russ Glennon, Head of Policy and Performance for Cheshire East, to meet with David Marren, the Clerk and three Members of the sub-Committee, to discuss the Town Council’s aspirations and set out an initial approach to management of Cheshire East services in Nantwich.

Signature: _____

Date: _____

- END -