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Minutes of the Town Council Meeting held on 9th June 2008.

PUBLIC FORUM

Members of the Nantwich Walled Garden Society attended the meeting. Acting as their spokesman, Mrs Faith Cartlidge explained that they were continuing to campaign for the walled garden to be restored as an Elizabethan garden for use by the public. They presented councillors with a portfolio of plans for restoration of the garden and requested a response from the Council at a future date. They were thanked for their attendance.

Present - Councillors Cafferty (Chairman), Williams (Vice-Chairman), Farrall, Hope, Lewis, Martin, McGinnis, Moran, Simpson and Stockton together with the Town Clerk.

21. APOLOGIES FOR ABSENCE.

An apology was received on behalf of Councillor Abbott (working).

22. CONFIRMATION OF MINUTES.

RESOLVED that the minutes of the Annual Town Council Meeting held on 12th May 2008 (which accompanied the agenda), be confirmed as a correct record and signed by the Chairman.

23. CHAIRMAN'S REMARKS.

- The Chairman had visited Reaseheath College for its open day. He had been shown the new student accommodation for 400 which was most impressive, although places for another 120 students were also needed.
- The Chairman had also visited 'the Saturn' at the Marina in Nantwich – a 'fly boat', 102 years old, now used for educational purposes. Formerly it had collected cheese along the canal. It was currently part of the Floating Garden Festival.
- Finally, the Chairman attended the Memorial service for the Honourable Gwyneth Dunwoody MP who died after a short illness aged 78. The Chairman described the service as moving and memorable and paid tribute to an independent lady who had always fought hard for the people of the Borough.

24. DECLARATION OF INTERESTS.

Councillor Moran declared a personal interest in planning application P08/0653 (a sign for Surestart submitted by Cheshire County Council) as a County Councillor. Councillor Stockton declared a personal interest in all planning applications as a member of the Development Control Committee of the Borough Council.

25. CLERK'S REPORT AND CORRESPONDENCE.

Clerk reported as shown in Appendix B attached.

26. PLANNING CONTROL.

The applications for Planning permission shown on Appendix A were considered and it was **RESOLVED** that the observations shown in respect of each application should be transmitted to the Crewe & Nantwich Borough Council planning officer.

27. ACCOUNTS.

RESOLVED that the Schedule of Payments and Receipts for May 2008, be approved and (subject to two minor amendments highlighted by Councillor Lewis) the Comparison with Budget sheets be noted.

28. AUDIT AND ACCOUNTS.

The Clerk reported that preparation of year end accounts for 07/08 was progressing satisfactorily. He anticipated that they would be presented to the Council at the next meeting and subsequently sent to the external auditor. He reminded Members that as a council with an expenditure of over £200,000, significant additional information needed to be provided to the auditor. The external auditor had changed and the private firm (Hacker Young) which had previously undertaken the audit had been succeeded by the Audit Commission. It would be interesting to see if there was any change of approach.

29. POLICY AND RESOURCES COMMITTEE.

RESOLVED that the recommendations contained in the minutes of the Policy and Resources Committee Meeting of 19th May 2008, (which accompanied the agenda) be accepted and approved and the resolutions be noted.

30. REPORTS OF REPRESENTATIVES.

Nantwich in Bloom – Councillor Farrall reported on the winner of the new logo for Nantwich in Bloom. The North West 'Britain in Bloom' judges would be in town on July 10th. As usual, the Borough Council had been making special efforts to make the town look it's best for that occasion. 'Community Pride' judges have been once and would make a return, probably in about a fortnight. The County and Borough Councils had been helpful in providing information for portfolios regarding recycling and composting.

Health Centre – Councillor McGinnis reported good progress on the construction of the Health Centre on the Civic Hall car park. He had reported regularly on the development and welcomed it's opening which he considered imminent.

Railway Station – Councillor Lewis reported the continuing efforts relating to the improvement of the railway station. It was now reaching completion. The station was looking much improved and a number of compliments had been received. The Council recorded its thanks to Councillor Lewis for his work in connection with the station.

Fun Day – Councillor Cafferty reported that he was anticipating the best Fun Day so far. Expenditure was within budget but new and exciting events were planned including a Bungee Run and an artist who painted to music (“Can you guess what it is yet?”) Advertising for the programmes had been sold so they were able to be distributed free of charge. The Fun Day is on 12th July.

Allotments – Councillor Cafferty reported on work to allotments in Crewe and in Nantwich. The erection of a CCTV camera at Welshman’s Lane was planned. **RESOLVED** that expenditure in the sum of £185 for lights and CCTV camera at the Town Council’s Welshman Lane Allotments to be agreed (such expenditure to be financed from budget line 46 - Allotments).

Museum – Councillor Cafferty reported his attendance at the museum on the 27th May. The accounts of the Museum Trust had been considered and Councillor Cafferty mentioned that if any Member wished to see those accounts, they were available in the Council office.

Holly Holy Day – Councillor Cafferty mentioned his appeal to the press regarding Holly Holy Day and the support of a small number of people who were prepared to assist. He was meeting shortly with some local businessmen who had expressed an interest in the event and was hopeful that some progress would soon be reported. At the suggestion of Councillor Lewis, the thanks of the Council were recorded for the efforts of the Chairman regarding Holly Holy Day.

31. NANTWICH FIRST RESPONDERS.

Councillor McGinnis outlined to the Council the situation regarding the First Responders and the expectation of an early meeting with the Chairman of the North West Ambulance Service. He suggested the possibility of reporting the trust to the Healthcare Commission to be investigated.

- END -

Signature: _____

Date: _____

NANTWICH TOWN COUNCIL MEETING 9TH JUNE 2008PLANNING APPLICATIONS FOR CONSULTATION

No	Applicant	Development	Site
P08/0015	Mr & Mrs Fung	Amended plan First storey extension to provide level access facilities and independent bathing.	106 Birchin Lane
Comments: No comment.			
P08/0581	Mr & Mrs C Taylor	First Floor extension above existing garage and two storey rear extensions.	10 Harvey Avenue
Comments: Councillor Moran reported that this application was withdrawn.			
P08/0630	United Co-op Pharmacy	Two fascia signs and one Projecting sign	35 Hospital Street
Comments: No comment.			
P08/0653	Cheshire County Council (Surestart)	Free standing pole mounted Pole	The Nantwich Children's Centre, Dog Lane.
Comment: No comment.			

Also displayed – notice of site inspection 13th June of site at 82 Barony Road, for 8 dwellings and 5 apartments. Approximate time 13.45pm.

CLERK'S REPORT AND CORRESPONDENCE.

TOWN COUNCIL MEETING 9TH JUNE 2008.

The following items were tabled:-

- Dates of 'drop in session' at Nantwich Library to learn about volunteering or funding for voluntary organisations.
- Local government seminars. Cheshire East Seminar on Tuesday 8th July – the likely effect on parish councils. Organised by Chalc at 7.30pm, Astbury Village Hall.
- Cheshire Waters Forum. Development and maintenance of waterways in Cheshire, on 10th July, Northwich Memorial Hall. 20th June 2008.

Clerk reported on the following:-

- 'Talk of the Town'. Articles needed by 20th June. Distribution planned for early July.
- Crewe and Nantwich Chalc meeting on 26th June 2008. Clerk reported he normally attended these meetings. At this particular meeting however, nominations for a deputy parish representative for Crewe and Nantwich Borough Council Standards Committee were being sought. **RESOLVED** that Councillor Edith Williams should be nominated by the Town Council as the deputy parish representative on Crewe & Nantwich Borough Council Standards Committee.
- Chalc Clerk's Forum on 4th June, 2008. Discussion had taken place about East Cheshire and possible membership of working groups. The Clerk had reported this Council's willingness to participate in relevant and worthwhile working groups. He also mentioned the possibility of a submission to the new Shadow Authority of a 'wish list'. This suggestion would be considered at a suitable future meeting.
- Brine Leas High School – a communication had been received from T. Ban (Anthony Bannister) about the possibility of advertising in a Presentation Folder intended to promote the school. Concerns were expressed about the precedent this would set but it was agreed that the Clerk would request further information.

- END -

APPENDIX B

SCHEDULE OF PAYMENTS AND RECEIPTS - Royal Bank of Scotland Account May 2008

Date	Budget Code	Chq No	Details of payment	Reason for payment	£ Amount Less VAT	£ VAT	£ Total Amount
15/05/2008	17	DD	Crewe and Nantwich Borough Council	Rates for May 2008	206.00		206.00
22/05/2008	7	DD	British Telecommunications plc	Line rental 1/5 - 31/7 & call charges	101.76	17.80	119.56
15/05/2008	7	2984	Office Services	Stationery received April 08	107.67	18.84	126.51
15/05/2008	19	2985	Mr W Baker	Ground maintenance Brookfield Hall 6/4/08 to 30/5/08	120.00		120.00
15/05/2008	22	2986	Cleaning Force Office Cleaners Ltd	Cleaning of Brookfield Hall for April 08.	171.76	30.06	201.82
15/05/2008	7	2987	Weaver Digital Office Solutions	Photocopying charges 21/3 - 21/4	15.98	2.80	18.78
15/05/2008	1a	2988	Mr W R Graham	Clerks Salary May 2008	1,617.78		1,617.78
15/05/2008	1b	2989	Mrs J Geldart	Clerical Assts Salary May 2008	781.49		781.49
15/05/2008	1a & 1b	2991	HM Revenue & Customs	National Insurance May 2008	526.69		526.69
15/05/2008	1a & 1b	2992	HM Revenue & Customs	Tax May 2008	787.93		787.93
15/05/2008	1c	2990	Cheshire Pension Fund	Payments to CCC superannuation fund (Clerks Pension)	651.42		651.42
01/05/2008	1b	DD	Standard Life Assurance Company	Clerical Assistants Personal Pension cont for 05/08	87.10		87.10
	1b	DD	Standard Life Assurance Company	Clerical Assts Pension increase for Apr & May 08/09	12.00		12.00
15/05/2008	7	2993	Mrs J Geldart	Mileage claim 32 miles@ 40p	12.80		12.80
15/05/2008	48	2994	British Red Cross Society	Provision of First Aiders for St George's celebration 20/4	50.00	8.75	58.75
15/05/2008	16	2995	Crewe & Nantwich Borough Council	Refuse collection 1/4/08 - 31/3/09	145.07	25.39	170.46
15/05/2008	15	2996	Scottish Power	Electricity charge 4/2 - 30/4	820.63	143.61	964.24
15/05/2008	18	2997	United Utilities	Water charges 15/1 - 21/4/08	182.57		182.57
15/05/2008	48	2998	Maylands Pantry	Finger Buffet for Quality Status celebration 14/4/08	212.50	37.18	249.68
15/05/2008	48	2999	Councillor Mr K Cafferty	St George's day organiser exps (phone petrol)	91.00		91.00
15/05/2008	43	3500	Cheshire Police Authority	Contribution to speedgun	1,500.00	262.50	1,762.50
15/05/2008	36	3501	Cheshire Police Authority	Contribution to front desk enquiry officer	14,000.00		14,000.00
15/05/2008	48	3502	Antics	St George's Day celebration 20/4/08	825.00		825.00
15/05/2008	48	3503	Trinity North West and North Wales Ltd	St George's Day celebration 20/4/08 advert.	97.36	17.04	114.40
15/05/2008	48	3504	Church House Trustees	Hire of Nantwich Parish Hall room 20/4/08	20.00		20.00
15/05/2008	6	3505	Councillor Mr K Cafferty	Chairman's Allowance 2008/09	1,050.00		1,050.00
19/05/2008	42	3506	CIS General Insurance Ltd	First Responder vehicle insurance 23/5/08 to 23/5/09	1,197.02		1,197.02
31/05/2008	7	3507	Petty Cash	To balance Imprest to £150.	54.89		54.89
					25446.42	563.97	26010.39
					£	£	£
Date	Income Code	Details of Receipt	Reasons for Receipt	Amount	VAT	Total	
	R9	Abbey	Interest on capital	4043.06		4043.06	
08/05/2008	R7	Crewe & Nantwich Borough Council	Hire of Brookfield Hall for Elections 1/5/08	220.00		220.00	
02/05/2008		HM Revenue & Customs	Repayment of VAT	1590.14		1590.14	
19/05/2008	R14	R Roach	Hog Roast at St George's day 20/4/08	60.00		60.00	
21/05/2008	R11	NSI Holding account	Closure of NSI A/c	17540.74		17540.74	
21/05/2008	R11	NSI Repairs and Renewals account	Closure of NSI A/c	2964.09		2964.09	
21/05/2008	R8	Crewe & Nantwich Borough Council	Hire of Brookfield Hall (LSP Meet 12/5/08)	35.00		35.00	
23/05/2008	R8	Crewe & Nantwich Borough Council	Hire of Brookfield Hall (Ms L Johnson Tourism 16/5/08)	15.00		15.00	
Net Movement of Funds						26468.03	
						26468.03	

Signed _____

Date _____

APPENDIX B

MONTHLY COMPARISON WITH BUDGET STATEMENT 2008/2009		BUDGET	APPROVED	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Total	Budget
		2008/09	VIREMENT	April	May	June	July	August	September	October	November	December	January	February	March	Year	Total	Balance
		£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	2007/08
	Payments																	
	Administration - Salaries & Employers costs.	57,400.00																
1a	Town Clerk's salary (inc. tax & NI)			2,905.42	2,905.42												5,810.84	
1b	Clerical Assistant's Salary (inc Tax, NI & Pension)			1,079.37	1,091.37												2,170.74	
1c	Cheshire Pension Fund (Clerk's superannuation)			467.62	467.62												935.24	
4	Practising certificate																0.00	
	Total Payments - Salaries	57,400.00	0.00	4,452.41	4,464.41												8,916.82	48,483.18
	Administration - General																	
5a	External Auditors fees	1,000.00															0.00	1,000.00
5b	Internal Auditor fees	1,060.00		500.00													500.00	560.00
6	Chairman's allowance	1,050.00			1,050.00												1,050.00	0.00
7	Admin expenses and incidentals	5,000.00		95.41	293.10												388.51	4,611.49
8	Insurance	4,500.00		4,530.61													4,530.61	-30.61
9	S.L.C Annual Conference	0.00															0.00	0.00
10	Training - Town Clerk	500.00															500.00	0.00
11	Training - Councillors	500.00		30.00													30.00	470.00
12	Monthly newsletter	7,000.00		1,500.25													1,500.25	5,499.75
13	Monthly expenses (travelling and subsistence)	150.00															0.00	150.00
14	Contingencies	4,000.00															0.00	4,000.00
	Total Payments - Administration	24,760.00	0.00	6,656.27	1,343.10												7,989.37	16,760.63
	Brookfield Hall																	
15	Electricity	2,100.00			820.63												820.63	1,279.37
16	Wheeled Bin Collection Charge	260.00			145.07												145.07	114.93
17	Rates	2,000.00		201.90	206.00												407.90	1,592.10
18	Water & Sewerage	850.00			182.57												182.57	667.43
19	Repairs, maintenance and services	2,000.00		197.70	120.00												317.70	1,682.30
20	Contribution to Repairs and Maintenance Capital Fund	1,000.00															0.00	1,000.00
21	Borough Council Ground Rent	50.00															0.00	50.00
22	Cleaning / caretaking	2,300.00		171.76													171.76	1,956.48
	Total Payments - Brookfield Hall	10,560.00	0.00	571.36	1,646.03												2,217.39	8,342.61
	Subscriptions																	
23	English Historic Towns Forum	185.00															0.00	185.00
24	Cheshire Community Council	70.00															0.00	70.00
25	Council for the Protection of Rural England	0.00															0.00	0.00
26	Wild Cheshire Footpaths Society	0.00															0.00	0.00
27	Nantwich Civic Society	30.00															0.00	30.00
28	Cheshire/Staffordshire Passengers Association	0.00															0.00	0.00
29	Cheshire Wildlife	0.00															0.00	0.00
30	Shropshire Union Canal Society	25.00															0.00	25.00
31	Cheshire Association of Local Councils	1,059.00															1,059.00	-59.00
32	Society of Local Council Clerks	0.00															0.00	0.00
	Total Payments - Subscriptions	1,310.00	0.00	1,059.00	0.00												1,059.00	251.00
	Grants																	
33	Nantwich Players	2,300.00		2,300.00													2,300.00	0.00
34	Citizens Advice Bureau	1,100.00		1,100.00													1,100.00	0.00
35	Family Fun Day	10,000.00		10,000.00													10,000.00	0.00
36	Cheshire Police Authority for Nantwich Police Station	14,000.00			14,000.00												14,000.00	0.00
37	Local Organisations	3,000.00															0.00	3,000.00
38	Nantwich Museum Trust	5,200.00		5,200.00													5,200.00	0.00
39	Nantwich in Bloom	3,500.00		3,500.00													3,500.00	0.00
40	Market Town Project (Nantwich Now) (In kind)	6,000.00		3,500.00													3,500.00	2,500.00
41	Food Festival	2,000.00															0.00	2,000.00
42	Nantwich First Responders	4,000.00															1,197.02	502.98
43	Section 137 Payments	3,000.00		3,000.00													3,000.00	0.00
44	Crickle Club	0.00															0.00	0.00
	Total Payments - Grants	55,500.00	0.00	25,100.00	16,697.02												41,797.02	14,002.98

